

MINUTES OF MEETING-REGULAR SESSION  
COMMISSIONERS COURT  
WOOD COUNTY COURTHOUSE  
100 MAIN STREET, COMMISSIONERS COURTROOM, 2<sup>nd</sup> FLOOR  
QUITMAN, WOOD COUNTY, TEXAS  
DECEMBER 20, 2024 – 9:00 A.M.

STATE OF TEXAS]  
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

KEVIN WHITE, COUNTY JUDGE  
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1- Absent  
JERRY GASKILL, COMMISSIONER PCT. #2  
MIKE SIMMONS, COMMISSIONER PCT. #3  
RUSSELL ACKER, COMMISSIONER PCT. #4  
KELLEY PRICE, COUNTY CLERK and  
STEPHANIE TIDWELL, ASST. COUNTY AUDITOR

Judge White presided for the following business, to-wit:

**1. CALL TO ORDER AND WELCOME.**

Judge White called to order this Regular Session of the Commissioner's Court.

**2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.**

**3. PUBLIC COMMENTS**

None.

**4. ACKNOWLEDGE PERSONNEL ACTIONS.**

The personnel actions were presented to the Court for approval.  
The personnel actions were unanimously acknowledged by Judge White and all Commissioners.  
See copies of the personnel action forms attached to these minutes.

**NOTE: *As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.***

**5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS**

None.

**6. CONSIDER APPROVAL OF CLAIMS.**

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:

Accounts Payable	\$423,752.43
Direct Claims Paid	9,117.85
Health and Dental- (ck#96091-96186)	137,270.23
Payroll #26-24	490,015.80
Voided Checks	0.00

The claims were unanimously approved upon a motion by Commissioner Gaskill and second by Commissioner Simmons.

**7. CONSIDER APPROVAL OF XEROX-RENEWAL CONTRACT FOR THE WOOD COUNTY ECONOMIC DEVELOPMENT COMMISSION.**

Commissioner Simmons made a motion to approve of the Xerox-Renewal Contract for the Wood County Economic Development Commission. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Xerox-Renewal Contract for the Wood County Economic Development Commission is HEREBY APPROVED.

A copy of the Xerox-Renewal Contract for the Wood County Economic Development Commission is attached to these minutes.

**8. CONSIDER AND APPROVE THE REORGANIZATION OF THE TAX OFFICE BY RECLASSIFICATION OF A DEPUTY II POSITION (7-1) TO A DEPUTY III (8-2) AND RECLASSIFICATION OF 1 CHIEF DEPUTY POSITION (9-3) TO A DEPUTY III POSITION (8-2).**

Commissioner Gaskill made a motion to approve of the reorganization of the Tax Office by reclassification of a Deputy II position (7-1) to a Deputy III (8-2) and reclassification of 1 Chief Deputy position (9-3) to a Deputy III position (8-2). Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED the reorganization of the Tax Office by reclassification of a Deputy II position (7-1) to a Deputy III (8-2) and reclassification of 1 Chief Deputy position (9-3) to a Deputy III position (8-2) is HEREBY APPROVED.

A copy of the reorganization of the Tax Office by reclassification is attached to these minutes.

**9. CONSIDER AND APPROVE 5-YEAR CONTRACT WITH EMERGENCY SERVICES MARKETING CORPS, INC. AND WOOD COUNTY, TEXAS TERMINATING DECEMBER 18, 2029.**

John Bell, I.T. Admin., presented to the court a 5- year contract with Emergency Services Marketing Corps, Inc. and Wood County, Texas terminating December 18, 2029.

Commissioner Simmons made a motion to approve of the 5- year contract with Emergency Services

Marketing Corps, Inc. and Wood County, Texas terminating December 18, 2029. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the 5- year contract with Emergency Services Marketing Corps, Inc. and Wood County, Texas terminating December 18, 2029 is HEREBY APPROVED.

A copy of the agreement is attached to these minutes.

**10. CONSIDER A MEMORANDUM OF UNDERSTANDING BETWEEN WOOD COUNTY AND TYLER ISD FOR THE ACQUISITION OF A K-9 UNIT INSERT AND HOT AND POP HEAT ALARM FOR THE TYLER ISD POLICE DEPARTMENT FROM WOOD COUNTY AND TAKE NECESSARY ACTION.**

Commissioner Gaskill made a motion to approve of the Memorandum of Understanding between Wood County and Tyler ISD for the acquisition of a K-9 unit insert and Hot and Pop Heat Alarm for the Tyler ISD Police Department from Wood County. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Memorandum of Understanding between Wood County and Tyler ISD for the acquisition of a K-9 unit insert and Hot and Pop Heat Alarm for the Tyler ISD Police Department from Wood County is HEREBY APPROVED.

A copy of the Memorandum of Understanding is attached to these minutes.

**11. CONSIDER APPROVAL OF THE RE-NOMINATION OF ROBIN EDWARDS AND CINDY TREECE TO THE WOOD COUNTY EMERGENCY SERVICES DISTRICT #1, FOR TERMS ENDING 12/31/2026.**

Commissioner Simmons made a motion to approve of the Re-nomination of Robin Edwards and Cindy Treece to the Wood County Emergency Services District #1, for terms ending 12/31/2026. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECRED that the Re-nomination of Robin Edwards and Cindy Treece to the Wood County Emergency Services District #1, for terms ending 12/31/2026 is HEREBY APPROVED.

A copy of the ESD #1 Board of Directors is attached to these minutes.

**12. REVIEW AND CONSIDER APPROVAL OF THE 2025 BASSMASTER HOST AGREEMENT BETWEEN WOOD COUNTY TX AND B.A.S.S. EVENTS, LLC.**

Commissioner Simmons made a motion to approve of the 2025 Bassmaster Host Agreement between Wood County, Tx and B.A.S.S. Events, LLC. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED that the 2025 Bassmaster Host Agreement between Wood County, Tx and B.A.S.S. Events, LLC is HEREBY APPROVED.

A copy of the Bassmaster Host Agreement is attached to these minutes.

**13. ACKNOWLEDGE ORDER APPOINTING THE COUNTY AUDITOR OF WOOD COUNTY, TEXAS.**

The Order Appointing the County Auditor of Wood County, Texas were unanimously acknowledged by Judge White and all Commissioners.

A copy of the Order Appointing the County Auditor of Wood County, Texas is attached to these minutes.

**14. CONSIDER AND APPROVE ROAD PERMIT # 2303 WITHIN PCT. 3.**

Commissioner Simmons made a motion to approve Road Permit # 2303 within Pct. 3. Commissioner Gaskill seconded motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that Road Permit # 2303 within Pct. 3 is HEREBY APPROVED.

A copy of Road Permit # 2303 within Pct. 3 is attached to these minutes.

**15. SET PUBLIC HEARING FOR MISTY MEADOWS RV PARK, LOCATED WITHIN PCT. 1.**

Morgan Dougherty, Asst. Office Manager to County Commissioners, presented to the court a public hearing date for Misty Meadows RV Park set for 2/4/25 with publishing dates being 12/26/24, 1/2/25, 1/9/25 and 30 days online.

Commissioner Gaskill made a motion to approve of a public hearing date for Misty Meadows RV Park set for 2/4/25 with publishing dates being 12/26/24, 1/2/25, 1/9/25 and 30 days online. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that a public hearing date for Misty Meadows RV Park set for 2/4/25 with publishing dates being 12/26/24, 1/2/25, 1/9/25 and 30 days online is HEREBY APPROVED.

**16. PUBLIC HEARING FOR THE REVISION OF LOTS 1 & 2 WITHIN THE WAYNE BILEY NO. 20 SUBDIVISION AND TAKE NECESSARY ACTION.**

Judge White called the public hearing into session at 9:13 a.m.

Morgan Dougherty, Asst. Office Manager to County Commissioners, presented to the court the Revision of Lots 1 & 2 within the Wayne Biley No. 20 Subdivision. Ms. Dougherty informed the court that all documentation was complete and the new lot would be known as Lot 2B.

Judge White closed the public hearing at 9:14 a.m.

Commissioner Simmons made a motion to approve of the Revision of Lots 1 & 2 within the Wayne Biley No. 20 Subdivision. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 1 & 2 within the Wayne Biley No. 20 Subdivision is HEREBY APPROVED.

**17. PUBLIC HEARING FOR THE REVISION OF LOTS 59 & 60 LOCATED WITHIN LAKE BRENDA ESTATES AND TAKE NECESSARY ACTION.**

Judge White called the public hearing into session at 9:15 a.m.

Morgan Dougherty, Asst. Office Manager to County Commissioners, presented to the court the Revision of Lots 59 & 60 located within Lake Brenda Estates. Ms. Dougherty informed the court that all documentation was complete and the new lots would be known as Lot 59R & 60R.

Judge White closed the public hearing at 9:16 a.m.

Commissioner Gaskill made a motion to approve of the Revision of Lots 59 & 60 located within Lake Brenda Estates. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 59 & 60 located within Lake Brenda Estates is HEREBY APPROVED.

**18. PUBLIC HEARING FOR THE REVISION OF LOTS 355 & 356, SEC. II, LOCATED WITHIN HOLLY LAKE RANCH.**

Judge White called the public hearing into session at 9:16 a.m.

Morgan Dougherty, Asst. Office Manager to County Commissioners, presented to the court the Revision of Lots 355 & 356, Sec. II located within Holly Lake Ranch. Ms. Dougherty informed the court that all documentation was complete and the new lot would be known as Lot 356R.

Judge White closed the public hearing at 9:17 a.m.

Commissioner Simmons made a motion to approve of the Revision of Lots 355 & 356, Sec. II, located within Holly Lake Ranch. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 355 & 356, Sec. II, located within Holly Lake Ranch is HEREBY APPROVED.

**19. CONSIDER APPROVAL OF EAGLES NEST PHASE I SUBDIVISION.**

Morgan Dougherty, Asst. Office Manager to County Commissioners, presented to the court Eagles Nest Phase I Subdivision and requested approval. Ms. Dougherty informed the court that all documentation was complete.

Commissioner Gaskill made a motion to approve of Eagles Nest Phase I Subdivision. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the of Eagles Nest Phase I Subdivision is HEREBY APPROVED.

**20. PRESENTATION BY UT HEALTH ON EMS/AIR 1.**

UT Health EMS/AIR 1 made a presentation to Commissioner Holland for his service.

**EXECUTIVE SESSION under Section 551.071:**



Judge White informed the court there would be no Executive Session.

A motion was made by Commissioner Simmons to adjourn. Commissioner Gaskill seconded the motion and all members voted “aye”.

Minutes were taken and prepared by Kelley Price, County Clerk on 20<sup>th</sup> day of December, 2024 with Judge Kevin White, County Judge, presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 20th day of December, 2024.

Given under my hand and official seal of office this the 20<sup>th</sup> day of December, 2024.

   
KELLEY PRICE  
COUNTY CLERK, WOOD COUNTY, TEXAS