

MINUTES OF MEETING-REGULAR SESSION  
COMMISSIONERS' COURT-WOOD COUNTY, TEXAS  
June 2, 2020 – 10:00 A.M.

STATE OF TEXAS]  
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

LUCY HEBRON, COUNTY JUDGE  
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1  
JERRY GASKILL, COMMISSIONER PCT. #2  
MIKE SIMMONS, COMMISSIONER PCT. #3  
RUSSELL ACKER, COMMISSIONER PCT. #4  
KELLEY PRICE, COUNTY CLERK and  
TERRI SELLERS, COUNTY AUDITOR

County Judge, Lucy Hebron, presided for the following business, to-wit:

**1. CALL TO ORDER AND WELCOME.**

Judge Lucy Hebron called to order this Regular Session of the Commissioner's Court.

**2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.**

**3. PUBLIC COMMENTS**

Dr. Judy Traylor, Democratic County Chair, informed the court she supported in-person voting but encouraged protocols for protection against COVID-19. She recommended that masks, sanitizers and disinfectants to be made available and also training provided for election works as well as encouraging voter safety.

Mariola Smith, business owner of a travel agency, informed the court that her business heavily impacted by the COVID-19. She said she was on track for her biggest sales year as of January and now she has nothing scheduled on her books.

Jolene Lawless, new business owner and representative for Instant Offices of Texas, informed the court of the impact of COVID-19 on her new business.

**4. PERSONNEL ACTION**

The personnel requests were presented to the Court for approval.

The personnel actions were unanimously approved upon a motion by Commissioner Gaskill and second by Commissioner Holland.

See copies of the personnel action forms attached to these minutes.

**NOTE: As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.**

**5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS**

The budget amendments to the 2020 budget were presented by the Auditor for consideration.

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The budget amendments were unanimously approved upon a motion by Commissioner Simmons and second by Commissioner Acker.

A copy of the budget amendments are attached to these minutes.

#### **6. CONSIDER APPROVAL OF CLAIMS.**

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:

Accounts Payable	\$500,305.17
Direct Claims Paid	44.97
Health, Dental & Vision Ck#86180 thru Ck#86284	57,845.14
Voided Checks	44.97
Payroll- #09-20	369,408.82

The claims were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Gaskill.

#### **7. SET PUBLIC HEARING FOR THE TAX ABATEMENT FOR SLAYTON PROPERTIES AS REQUESTED BY THE CITY OF MINEOLA.**

Kari Perkins, County Commissioners Office Manger, informed the court the date/time of 7/14/20 at 10:00 a.m. was set for the Public Hearing for the Tax Abatement for Slayton Properties as requested by the City of Mineola.

Commissioner Gaskill made a motion to approve of the court date/time for of 7/14/20 at 10:00 a.m. was set for the Public Hearing for the Tax Abatement for Slayton Properties as requested by the City of Mineola with publishing dates being 6/18/20, 6/25/20 and 7/2/20. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the court date/time, 7/14/20 at 10:00 a.m., set for the Public Hearing for the Tax Abatement for Slayton Properties as requested by the City of Mineola with publishing dates being 6/18/20, 6/25/20 and 7/2/20 is HEREBY APPROVED.

#### **8. CONSIDER APPROVAL OF CONSTABLE REPORTS FOR APRIL 2020.**

Constable Reports from Constable Pct. 1, 2, 3 and 4 were received by the court.

Commissioner Simmons made a motion to approve of the Constable Reports for the month of April 2020. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Constable Reports for the month of April 2020 are HEREBY APPROVED.

Copies of the Constable Reports are attached to these minutes.

#### **9. CONSIDER APPROVAL OF RESOLUTION TO AUTHORIZE THE SUBMISSION OF A GRANT REQUEST THROUGH THE WALMART COMMUNITY GRANT PROGRAM: PUBLIC SAFETY FOR CONSTABLE PRECINCT 2.**

Commissioner Gaskill made a motion to approve of the resolution to authorize the submission of a grant request through the Wal-Mart Community Grant Program: Public Safety for Constable Precinct 2. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution to authorize the submission of a grant request through the Wal-Mart Community Grant Program: Public Safety for Constable Precinct 2 is HEREBY APPROVED.

A copy of Resolution #14-20 is attached to these minutes.

#### **10. CONSIDER APPROVAL OF RESOLUTION TO ACCEPT DONATIONS OF MASKS FOR FIRST RESPONDERS.**

Commissioner Simmons made a motion to approve of the Resolution to accept donations of masks for first

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responders. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution to accept donations of masks for first responders is HEREBY APPROVED.

A copy of Resolution #15-20 is attached to these minutes.

**11. CONSIDER APPROVAL OF REQUEST BY WOOD COUNTY EDC TO UTILIZE COUNTY FUNDS FOR BUSINESS RELIEF PROGRAM.**

Roger Johnson, Wood County EDC Executive Director, was present to request utilization of County Funds for Business Relief Program.

Commissioner Simmons made a motion to table this agenda item until the next court meeting. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that to table the request by Wood County EDC to utilize county funds for Business Relief Program is HEREBY APPROVED.

A copy of the business owner's letters to EDC, provided by Roger Johnson, is attached to these minutes.

**12. CONSIDER APPROVAL OF COPIER LEASE AGREEMENT FOR THE TAX OFFICE.**

Commissioner Holland made a motion to approve of the copier lease agreement for the Tax Office. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the copier lease agreement for the Tax Office is HEREBY APPROVED.

A copy of the agreement is attached to these minutes.

**13. CONSIDER APPROVAL OF TEXAS ASSOCIATION OF COUNTIES PROPERTY INSURANCE RENEWAL FOR JULY 1, 2020 THROUGH JULY 1, 2021.**

Commissioner Gaskill made a motion to approve of the Texas Association of Counties Property Insurance Renewal for July 1, 2020 through July 1, 2021. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Texas Association of Counties Property Insurance Renewal for July 1, 2020 through July 1, 2021 is HEREBY APPROVED.

A copy of the renewal is attached to these minutes.

**14. CONSIDER APPROVAL OF TREASURER'S REPORTS ENDING 4/30/20.**

Becky Burford, County Treasurer, presented to the court the Treasurer's Reports ending 4/30/20

Commissioner Gaskill made a motion to approve of the Treasurer's Reports ending 4/30/20. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Treasurer's Reports ending 4/30/20 are HEREBY APPROVED.

Copies of the Treasurer's Reports ending 4/30/20 are attached to these minutes.

**15. CONSIDER APPROVAL OF RESOLUTION TO APPLY FOR 2020 HELP AMERICA VOTE ACT (HAVA) CARES ACT SUB-GRANT.**

Commissioner Holland made a motion to approve of the resolution to apply for 2020 Help America Vote Act (HAVA) Cares Act Sub-grant. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the resolution to apply for 2020 Help America Vote Act (HAVA) Cares Act Sub-grant is HEREBY APPROVED.

A copy of Resolution #16-20 is attached to these minutes.

**16. CONSIDER APPROVAL OF AMENDED JOINT RESOLUTION AND STATISTICAL INFORMATION FOR JOINT PRIMARY BETWEEN WOOD COUNTY AND THE DEMOCRATIC AND REPUBLICAN PARTIES.**

Commissioner Acker made a motion to approve of Amended Joint Resolution and Statistical Information for

Agenda item #16 Cont'd.

Joint Primary between Wood County and the Democratic and Republican Parties. Commissioner Simmons seconded the motion and all members voted "aye"

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Amended Joint Resolution and Statistical Information for Joint Primary between Wood County and the Democratic and Republican Parties are HEREBY APPROVED.

A copy of the Amended Joint Resolution is attached to these minutes.

**17. CONSIDER APPROVAL OF THE NOTICES OF RUNOFF PRIMARY ELECTIONS FOR THE DEMOCRATIC PARTY.**

Commissioner Simmons made a motion to approve of the Notices of Runoff Primary Elections for the Democratic Party. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Notices of Runoff Primary Elections for the Democratic Party is HEREBY APPROVED.

A copy of the notice is attached to these minutes.

**18. CONSIDER APPROVAL OF THE NOTICES OF RUNOFF PRIMARY ELECTIONS FOR THE REPUBLICAN PARTY.**

Commissioner Simmons made a motion to approve of the Notices of Runoff Primary Elections for the Republican Party. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Notices of Runoff Primary Elections for the Republican Party is HEREBY APPROVED.

A copy of the notice is attached to these minutes.

**19. CONSIDER APPROVAL OF THE NOTICES OF CONSOLIDATED PRECINCTS FOR THE JULY 14, 2020 PRIMARY RUNOFF.**

Laura Wise, Elections Administrator, informed the court that Republican and Democrat Parties made the decision to consolidate precincts.

Commissioner Acker made a motion to approve of the Notices of Consolidated Precincts for the July 14, 2020 Primary Runoff. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Notices of Consolidated Precincts for the July 14, 2020 Primary Runoff is HEREBY APPROVED.

Copies of the Notices of Consolidated Precincts for the July 14, 2020 Primary Runoff are attached to these minutes.

**20. SET PUBLIC HEARING FOR THE REVISION OF LOTS 525 AND 527R, SECTION IV, OF HOLLY LAKE RANCH SUBDIVISION.**

Kari Perkins, Office Manager for the Commissioners, informed the court a public hearing for the Revision of Lots 525 and 527R, Section IV, of Holly Lake Ranch Subdivision would be set for 7/14/20 at 10:00 a.m. with published dates being 6/18/20, 6/25/20, 7/2/20 and posted 30 days online.

Commissioner Simmons made a motion to approve of the public hearing for the Revision of Lots 525 and 527R, Section IV, of Holly Lake Ranch Subdivision set for 7/14/20 at 10:00 a.m. with published dates being 6/18/20, 6/25/20, 7/2/20 and posted 30 days online. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the public hearing for the Revision of Lots 525 and 527R, Section IV, of Holly Lake Ranch Subdivision set for 7/14/20 at 10:00 a.m. with published dates being 6/18/20, 6/25/20, 7/2/20 and posted 30 days online is HEREBY APPROVED.

**21. SET PUBLIC HEARING FOR THE REVISION OF LOT 12, BLOCK 1, OF THE A.T. MAXWELL SUBDIVISION.**

Kari Perkins, Office Manager for the Commissioners, informed the court a public hearing for the Revision of lot 12, Block 1, of the A.T. Maxwell Subdivision would be set for 7/14/20 at 10:00 a.m. with published dates being 6/18/20, 6/25/20, 7/2/20 and posted 30 days online.

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Commissioner Simmons made a motion to approve of the public hearing for the Revision of lot 12, Block 1, of the A.T. Maxwell Subdivision set for 7/14/20 at 10:00 a.m. with published dates being 6/18/20, 6/25/20, 7/2/20 and posted 30 days online. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the public hearing for the Revision of lot 12, Block 1, of the A.T. Maxwell Subdivision is set for 7/14/20 at 10:00 a.m. with published dates being 6/18/20, 6/25/20, 7/2/20 and posted 30 days online is HEREBY APPROVED.

**22. SET PUBLIC HEARING FOR THE REVISION OF LOTS 480, 481, 482, 482, 484, 485 AND 486, SECTION IX, OF HOLLY LAKE RANCH SUBDIVISION.**

Kari Perkins, Office Manager for the Commissioners, informed the court a public hearing for the Revision of Lots 480, 481, 482, 484, 485 and 486, Section IX, of Holly Lake Ranch Subdivision would be set for 7/14/20 at 10:00 a.m. with published dates being 6/18/20, 6/25/20, 7/2/20 and posted 30 days online.

Commissioner Simmons made a motion to approve of the public hearing for the Revision of Lots 480, 481, 482, 484, 485 and 486, Section IX, of Holly Lake Ranch Subdivision would be set for 7/14/20 at 10:00 a.m. with published dates being 6/18/20, 6/25/20, 7/2/20 and posted 30 days online. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the public hearing for the Revision of Lots 480, 481, 482, 484, 485 and 486, Section IX, of Holly Lake Ranch Subdivision would be set for set for 7/14/20 at 10:00 a.m. with published dates being 6/18/20, 6/25/20, 7/2/20 and posted 30 days online is HEREBY APPROVED.

**23. ACKNOWLEDGE FINANCIAL STATEMENTS FOR THE ESD#1 FOR FY2019.**

Commissioner Simmons made a motion to approve the acknowledgement of the financial statements for the ESD#1 for FY2019. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the acknowledgement of the financial statements for the ESD#1 for FY2019 is HEREBY APPROVED.

A copy of the financial statements for the ESD#1 for FY2019 is attached to these minutes.

**24. EXECUTIVE SESSION REGARDING PENDING LITIGATION ISSUE AND TAKE NECESSARY ACTION.**

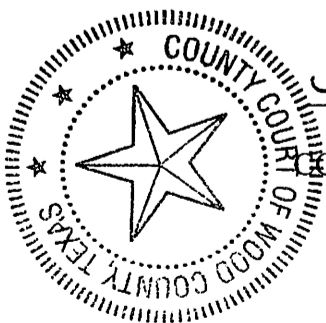
There was no Executive Session or action taken on this agenda item.

There being no further business to come before this session, the Court adjourned.

Minutes were taken and prepared by Kelley Price, County Clerk on the 2<sup>nd</sup> day of June, 2020 with Judge Hebron presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 2<sup>nd</sup> day of June, 2020.

Given under my hand and official seal of office this the 2<sup>nd</sup> day of June, 2020.



*Kelley Price*  
KELLEY PRICE  
COUNTY CLERK, WOOD COUNTY, TEXAS