

MINUTES OF MEETING
Regular Session, Commissioners Court
Wood County Courthouse
100 Main Street, Wood County Courtroom, 2nd Floor
Quitman, Wood County, Texas
January 7th, 2025 9:00 A.M.

STATE OF TEXAS]
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners’ Court of Wood County, Texas met in regular session on the date and time written, with the following members present:

KEVIN WHITE, COUNTY JUDGE
JUSTIN BOWRING., COMMISSIONER PCT.#1
JERRY GASKILL, COMMISSIONER PCT.#2 - ABSENT
MIKE SIMMONS, COMMISSIONER PCT.#3 - ABSENT
RUSSELL ACKER, COMMISSIONER PCT.#4
KELLEY PRICE, COUNTY CLERK and
TERRI SELLERS, COUNTY AUDITOR

Judge White called to order and presided for the following business, to-wit:

Call to Order and Welcome
Invocation and Pledges of Allegiance

PUBLIC COMMENTS - NONE

No vote will be taken at this Item. Public Comment note: Anyone wishing to address the Court during Public Comments is required to register before the meeting. A speaker’s time is limited to 3 minutes and must follow the rules of decorum adopted by the Court. THE COURT CANNOT DELIBERATE OR ACT ON MATTERS NOT LISTED ON THE AGENDA

- 1. Acknowledge personnel actions.

Personnel Actions were read by Judge White and unanimously acknowledged by the court.
See copies of the Personnel Action Forms attached to these minutes.

- 2. Discuss, consider and/or take action regarding the Auditor or Financial Matters: Budget Transfers and Budget Amendments **-NONE**
- 3. Discuss, consider and/or take action to Authorize Payment of Claims.

Listings of claims were previously presented to each member of the court and made available to the public for inspection. Claims were presented as follows:

<u>ACCOUNTS PAYABLE</u>	<u>\$220,641.35</u>
<u>DIRECT CLAIMS PAID</u>	<u>2,224.94</u>
<u>HEALTH AND DENTAL (CK#96188-#96273)</u>	<u>121,585.29</u>
<u>VOIDED CHECKS</u>	<u>0</u>
<u>PAYROLL #01-25</u>	<u>511,449.22</u>

The claims were unanimously approved upon a motion by Commissioner Bowring and second by Commissioner Acker.

PRESENTATIONS AND PROCLAMATIONS

CONSENT AGENDA

All of the following items on the Consent Agenda are considered routine and non-controversial and may be acted upon by one motion. There will be no separate discussion or action on any of the items unless desired by any member of the Court in which the item will be taken off the Consent Agenda and considered in its normal sequence after the items not requiring separate discussion have been acted upon in a single motion.

4. Consider approval of Treasurer's Report- **NONE**
5. Consider approval of Constable Reports.
6. Consider approval of Xerox renewal contract for the Wood County District Clerk's Office.
7. Consider approval of Contract Change Order #001: CE #003 for the Wood County Jail Expansion Project.
8. Consider and Approve Lake Hawkins Pier Permit located within Owens Estates Subdivision.

Commissioner Bowring made a motion to approve of the Consent Agenda items which include Constable Reports, Xerox Renewal Contract for the Wood County District Clerk's Office, Contract Change Order #001: CE #003 for the Wood County Jail Expansion Project and the Lake Hawkins Pier Permit located within Owens Estates Subdivision. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Constable Reports, Xerox Renewal Contract for the Wood County District Clerk's Office, Contract Change Order #001: CE #003 for the Wood County Jail Expansion Project and the Lake Hawkins Pier Permit located within Owens Estates Subdivision is HEREBY APPROVED.

Copies of the Constable Reports, Xerox Renewal Contract for the Wood County District Clerk's Office, Contract Change Order #001: CE #003 for the Wood County Jail Expansion Project and the Lake Hawkins Pier Permit located within Owens Estates Subdivision are attached to these minutes.

REGULAR AGENDA

Items on the Regular Agenda may be moved or changed in the order presented by the Presiding Officer.

9. Consider approval of Resolution for the Commissioners Court of Wood County, Texas to obtain an Irrevocable Documentary Blanket Letter of Credit for the Railroad Commission of Texas from Origin Bank for the purchasing of Road Oil.

Commissioner Acker made a motion to approve of the Resolution for the Commissioners Court of Wood County, Texas to obtain an Irrevocable Documentary Blanket Letter of Credit for the Railroad Commission of Texas from Origin Bank for the purchasing of Road Oil. Commissioner Bowring seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution for the Commissioners Court of Wood County, Texas to obtain an Irrevocable Documentary Blanket Letter of Credit for the Railroad Commission of Texas from Origin Bank for the purchasing of Road Oil is HEREBY APPROVED.

A copy of Resolution #1-25 is attached to these minutes.

10. Discuss and consider the contract between Everest Reinsurance Company, through our Health Plan Administrator Health First, and Wood County, TX for an Excess Loss Schedule for the Stop Loss Policy.

Commissioner Bowring made a motion to approve of the contract between Everest Reinsurance Company, through our Health Plan Administrator Health First, and Wood County, TX for an Excess Loss Schedule for the Stop Loss Policy. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the contract between Everest Reinsurance Company, through our Health Plan Administrator Health First, and Wood County, TX for an Excess Loss Schedule for the Stop Loss Policy is HEREBY APPROVED.

A copy of the contract between Everest Reinsurance Company, through our Health Plan Administrator Health First, and Wood County, TX for an Excess Loss Schedule for the Stop Loss Policy is attached to these minutes.

11. Consider and approve to advertise for RFPs on Inmate Communication Services for Wood County Correctional Facilities.

Commissioner Bowring made a motion to approve advertisement for RFPs on Inmate Communication Services for Wood County Correctional Facilities. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that to advertise for RFPs on Inmate Communication Services for Wood County Correctional Facilities is HEREBY APPROVED.

A copy of the request by the Sheriff Dept. is attached to these minutes.

12. Consider and approve Lake Fork Fishing Tournament Agreement between Sabine River Authority of Texas and Wood County.

Commissioner Bowring made a motion to approve of the Lake Fork Fishing Tournament Agreement between Sabine River Authority of Texas and Wood County. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that of the Lake Fork Fishing Tournament Agreement between Sabine River Authority of Texas and Wood County is HEREBY APPROVED.

A copy of the agreement is attached to these minutes.

13. Consider approval of Resolution authorizing the submission of a continuation application brief for a grant request to the Office of the Governor – Criminal Justice Division for Wood County Criminal District Attorney Victim Services Project FY 2026.

Commissioner Bowring made a motion to approve of the Resolution authorizing the submission of a continuation application brief for a grant request to the Office of the Governor – Criminal Justice Division for Wood County Criminal District Attorney Victim Services Project FY 2026. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution authorizing the submission of a continuation application brief for a grant request to the Office of the Governor – Criminal Justice Division for Wood County Criminal District Attorney Victim Services Project FY 2026 is HEREBY APPROVED.

A copy of Resolution #2-25 is attached to these minutes.

14. Consider and approve Leach Woods East Subdivision located within Pct. 1

Misty Goldman, Office Manager for Commissioners presented to the court Leach Woods East Subdivision within Pct.1. Ms. Goldman informed the court that the owners were present and that all documentation was complete.

Commissioner Bowring made a motion to approve of Leach Woods East Subdivision located within Pct. 1. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Leach Woods East Subdivision located within Pct. 1 is HEREBY APPROVED.

15. Set Public Hearing for Revision of Lots 162,163, & 164, Section II, Part II, Holly Lake Ranch.

Misty Goldman, Office Manager for Commissioners presented to the court a Public Hearing date for the Revision of Lots 162,163, & 164, Section II, Part II, Holly Lake Ranch set for 2/14/25 with published dates being 1/16/25, 1/23/25, 1/30/25 and 30 days online.

Commissioner Bowring made a motion to approve of the Public Hearing date for the Revision of Lots 162,163, & 164, Section II, Part II, Holly Lake Ranch set for 2/14/25 with published dates being 1/16/25, 1/23/25, 1/30/25 and 30 days online. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Public Hearing date for the Revision of Lots 162,163, & 164, Section II, Part II, Holly Lake Ranch set for 2/14/25 with published dates being 1/16/25, 1/23/25, 1/30/25 and 30 days online is HEREBY APPROVED.

PUBLIC HEARINGS

16. Public Hearing for the Revision of Lots 84 & 85 within the Northeast Properties Subdivision and take necessary action.

Judge White called the public hearing into session at 9:23 a.m.

Misty Goldman, Office Manager for Commissioners presented to the court the Revision of Lots 84 & 85 within the Northeast Properties Subdivision and stated that all documents were complete. Ms. Goldman informed the court the new lot would be known as 84R.

Judge White closed the public hearing at 9:24 a.m.

Commissioner Bowring made a motion to approve of the Revision of Lots 84 & 85 within the Northeast Properties Subdivision with the new lot being known as 84R. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 84 & 85 within the Northeast Properties Subdivision with the new lot being known as 84R is HEREBY APPROVED.

17. Public Hearing for the Revision of Lots 34,34L,35, & 35L located within Holly Lake Ranch and take necessary action.

Judge White called the public hearing into session at 9:25 a.m.

Misty Goldman, Office Manager for Commissioners presented to the court the Revision of Lots 34,34L,35, & 35L located within Holly Lake Ranch and stated that all documents were complete. Ms. Goldman informed the court the new lot would be known as 34R.

Judge White closed the public hearing at 9:26 a.m.

Commissioner Bowring made a motion to approve of the Revision of Lots 34,34L,35, & 35L located within Holly Lake Ranch with the new lot being known as 34R. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 34,34L,35, & 35L located within Holly Lake Ranch with the new lot being known as 34R is HEREBY APPROVED.

18. Public Hearing for the Revision of Lots 524 & 525R, Country House No. 1, Sec. IV located within Holly Lake Ranch and take necessary action.

Judge White called the public hearing into session at 9:27 a.m.

Misty Goldman, Office Manager for Commissioners presented to the court the Revision of Lots 524 & 525R, Country House No. 1, Sec. IV located within Holly Lake Ranch and stated that all documents were complete. Ms. Goldman informed the court the new lot would be known as 524R.

Judge White closed the public hearing at 9:28 a.m.

Commissioner Bowring made a motion to approve of the Revision of Lots 524 & 525R, Country House No. 1, Sec. IV located within Holly Lake Ranch with the new lot being known as 524R. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that Revision of Lots 524 & 525R, Country House No. 1, Sec. IV located within Holly Lake Ranch with the new lot being known as 524R is HEREBY APPROVED.

NOTICE

If, during the course of this meeting covered by this notice, the Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session authorized by Section 551.071 through 551.076 Texas Government Code will be held by the Court at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session concerning any and all objects and for any and all purposes permitted by Sections 551.071 through 551.076 Texas Government Code. Should any final action, final decision, or final vote be required in the opinion of the Court with regard to any matter considered in such closed meeting or executive session, then such final action, final decision, or final vote shall be at either:

- 1. The open meeting covered by this notice upon reconvening of this public meeting, or
- 2. At a subsequent public meeting of the Court upon notice thereof; as the Court shall determine.

EXECUTIVE SESSION UNDER 551.071

- 1. Discuss any pending or threatened litigation issues
NONE

OPEN SESSION

- 2. Take necessary action from the Executive Session
NONE

ADJOURN

A motion was made by Commissioner Bowring to adjourn. Commissioner Acker seconded the motion and all members voted “aye”.

Minutes were taken and prepared by Kelley Price, County Clerk on the 7th day of January, 2025 with Judge Kevin White, County Judge, presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK FOR THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 7th day of January, 2025.

Given under my hand and official seal of office this the 7th day of January, 2025.





KELLEY PRICE
COUNTY CLERK, WOOD COUNTY, TEXAS