

**Minutes**  
**Regular Session, Commissioners Court**  
**Wood County Courthouse**  
**100 Main Street, Wood County Courtroom, 2<sup>nd</sup> Floor**  
**Quitman, Wood County, Texas**  
**June 10, 2025 9:00 AM**

**STATE OF TEXAS]**  
**COUNTY OF WOOD]**

**BE IT REMEMBERED** that the Commissioners’ Court of Wood County, Texas met in regular session on the date and time written, with the following members present:

- KEVIN WHITE, COUNTY JUDGE
- JUSTIN BOWRING., COMMISSIONER PCT.#1
- JERRY GASKILL, COMMISSIONER PCT.#2
- MIKE SIMMONS, COMMISSIONER PCT.#3
- RUSSELL ACKER, COMMISSIONER PCT.#4
- SHIRLEY BURNS, CHIEF DEPUTY CLERK and
- TERRI SELLERS, COUNTY AUDITOR

Judge White called to order and presided for the following business, to-wit:

Call to Order and Welcome  
Invocation and Pledges of Allegiance

**PUBLIC COMMENTS**

No vote will be taken on this Item. Public Comment note: Anyone wishing to address the Court during Public Comments is required to register before the meeting. A speaker's time is limited to 3 minutes and must follow the rules of decorum adopted by the Court. THE COURT CANNOT DELIBERATE OR ACT ON MATTERS NOT LISTED ON THE AGENDA

- 1. Acknowledge personnel actions
- 2. Discuss, consider and/or take action regarding the Auditor or Financial Matters: Budget Transfers and Budget Amendments- NONE
- 3. Discuss, consider and/or take action to Authorize Payment of Claims.

Listings of claims were previously presented to each member of the court and made available to the public for inspection. Claims were presented as follows:

<u>ACCOUNTS PAYABLE</u>	<u>\$ 1,373,712.77</u>
<u>DIRECT CLAIMS PAID</u>	<u>5,602.08</u>
<u>HEALTH AND DENTAL (CK#97202-#97272)</u>	<u>129,004.83</u>
<u>VOIDED CHECKS</u>	<u>805.00</u>
<u>PAYROLL #12-25</u>	<u>505,719.45</u>

The claims were unanimously approved upon a motion by Commissioner Gaskill and second by Commissioner Simmons.

## PRESENTATIONS AND PROCLAMATIONS - NONE

### CONSENT AGENDA

All of the following items on the Consent Agenda are considered routine and non-controversial and may be acted upon by one motion. There will be no separate discussion or action on any of the items unless desired by any member of the Court in which the item will be taken off the Consent Agenda and considered in its normal sequence after the items not requiring separate discussion have been acted upon in a single motion.

4. Consider approval of Treasurer's Report. - NONE
5. Consider approval of Constable Reports.
6. Consider approval of Environmental Officer's Reports. - NONE
7. Consider and Approve Lake Hawkins New Pier Permit located within Owen Estates Subdivision.
8. Consider and Approve New Revised Resolution to Reaffirm Civil Rights Policies in accordance with the 23/24 TXCDBG TDA Grant, a partnership with Sharon Water Supply Corporation. (#11-25)
9. Consider and Approve Citizen Participation Plan Form A1013 in accordance with the 23/24 TXCDBG TDA Grant, a partnership with Sharon Water Supply Corporation.
10. Consider and Approve Excessive Force Policy Form A1003 in accordance with the 23/24 TXCDBG TDA Grant, a partnership with Sharon Water Supply Corporation.
11. Consider and Approve Fair Housing Policy Form A1015 in accordance with the 23/24 TXCDBG TDA Grant, a partnership with Sharon Water Supply Corporation.
12. Consider and Approve Section 504 Policy and Grievance Procedures Form A1004 in accordance with the 23/24 TXCDBG TDA Grant, a partnership with Sharon Water Supply Corporation.
13. Consider and Approve Code of Conduct Policy Form A1002 in accordance with the 23/24 TXCDBG TDA Grant, a partnership with Sharon Water Supply Corporation.
14. Consider and Approve Violence Against Women Act Certification Form A1025 in accordance with the 23/24 TXCDBG TDA Grant, a partnership with Sharon Water Supply Corporation.
15. Consider approval of Road Permit # 2311 located within Pct. 4.

Commissioner Bowring made a motion to approve of the Consent Agenda items. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Consent Agenda items are HEREBY APPROVED.

Copies of the Consent Agenda items are attached to these minutes.

### REGULAR AGENDA

Items on the Regular Agenda may be moved or changed in the order presented by the Presiding Officer.

16. Consider approval of Resolution to appoint the Wood County Tax Assessor-Collector to calculate the no-new-revenue tax rate and voter-approval tax rate.

Commissioner Simmons made a motion to approve of the Resolution to appoint the Wood County Tax Assessor-Collector to calculate the no-new-revenue tax rate and voter-approval tax rate.

Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution to appoint the Wood County Tax Assessor-Collector to calculate the no-new-revenue tax rate and voter-approval tax rate is HEREBY APPROVED.

A copy of Resolution #12-25 is attached to these minutes.

17. Consider and approve a Business Associate Agreement between ARMSRx and Wood County for pharmacy consulting.

Commissioner Simmons made a motion to approve of Business Associate Agreement between ARMSRx and Wood County for pharmacy consulting. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that Business Associate Agreement between ARMSRx and Wood County for pharmacy consulting is HEREBY APPROVED.

A copy of the agreement is attached to these minutes.

18. Discuss and Consider a Critical Records Management Proposal from Kofile Technologies, Inc. for Wood County Clerk's Office and take necessary action.

Commissioner Bowring made a motion to approve of the Critical Records Management Proposal from Kofile Technologies, Inc. for Wood County Clerk's Office. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Critical Records Management Proposal from Kofile Technologies, Inc. for Wood County Clerk's Office is HEREBY APPROVED.

A copy of the proposal is attached to these minutes.

19. Consider approval of updates to the By-Laws of the Wood County Child Welfare Board.

Commissioner Simmons made a motion to approve of the updates to the By-Laws of the Wood County Child Welfare Board. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the updates to the By-Laws of the Wood County Child Welfare Board are HEREBY APPROVED.

A copy of the updates to the By-Laws of the Wood County Child Welfare Board is attached to these minutes.

20. Consider the selection of the Salary Grievance Committee and take necessary action.

Commissioner Acker made a motion to approve of the selection of the Salary Grievance Committee. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the selection of the Salary Grievance Committee is HEREBY APPROVED.

A copy of the selected Salary Grievance Committee is attached to these minutes. Names were hand drawn from the Grand Jury list in court by Judge White and handed to Shirley Burns, Chief Deputy Clerk for Recording.

## **PUBLIC HEARINGS**

21. Public Hearing for the Revision of the Silverleaf Resort Condos, located within Section 4 of Holly Lake Ranch, Pct. 3.

Judge White opened the Public Hearing for the Revision of the Silverleaf Resort Condos, located within Section 4 of Holly Lake Ranch, Pct. 3.

Misty Goldman, County Commissioner's Office Manager, presented to the court a Revision of the Silverleaf Resorts located within Section 4 of Holly Lake Ranch, Pct. 3. Ms. Goldman informed the court this revision would known as Condo Phase 1, 2, 3, 4 & 5 and a Recreation Area. Ms. Goldman noted a letter of service was provided by Upshur Rural Electric to provide services to the condos and by Liberty Water & Sewer Services stating they will own and maintain sewer services and treatment facility. All documentation is completed which also included mailing 18 certified letters to touching and adjacent property owners with 12 of those letters being signed for and cards returned.

Several property owners from Holly Lake were present to ask questions and concerns. Mr. Eric Ho, Silverleaf Resort Condo property owner and requesting the revision of his property, answered questions related to the revision. Brandon Baade, Asst. District Attorney, spoke to some of the concerns and questions that were being asked about Holly Lake's HOA, parking, dues, entrances could not be answered or discussed by Ms.

Goldman or the court due to civil matter between Holly Lake Ranch/board members and Mr. Hoe. The only business of the court was to approve the revision of the property as stated on the agenda.

Judge White closed the Public Hearing.

Commissioner Bowring made a motion to approve of the Revision of the Silverleaf Resort Condos, located within Section 4 of Holly Lake Ranch, Pct. 3, to be known as Condo Phase 1, 2, 3, 4 & 5 and a Recreation Area. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of the Silverleaf Resort Condos, located within Section 4 of Holly Lake Ranch, Pct. 3, to be known as Condo Phase 1, 2, 3, 4 & 5 and a Recreation Area is HEREBY APPROVED.

Six Plats are to be recorded with the County Clerk.

## NOTICE

If, during the course of this meeting covered by this notice, the Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session authorized by Section 551.071 through 551.076 Texas Government Code will be held by the Court at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session concerning any and all objects and for any and all purposes permitted by Sections 551.071 through 551.076 Texas Government Code. Should any final action, final decision, or final vote be required in the opinion of the Court with regard to any matter considered in such closed meeting or executive session, then such final action, final decision, or final vote shall be at either:

1. The open meeting covered by this notice upon reconvening of this public meeting, or
2. At a subsequent public meeting of the Court upon notice thereof; as the Court shall determine.

## EXECUTIVE SESSION UNDER 551.071

1. Discuss any pending or threatened litigation issues
2. Under Texas Government Code Chapter 551.087, Deliberations regarding Economic Development negotiations.

Judge White called the court into Executive Session at 9:40 a.m.

## OPEN SESSION

3. Take necessary action from the Executive Session

Judge White called the court back into Regular Session at 10:12 a.m. No action was taken.

## ADJOURN

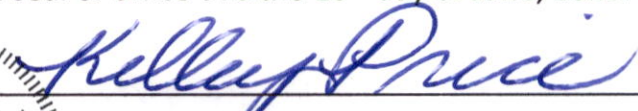
The Wood County Commissioners Court is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the Office of the County Judge at (903)-763-2716 at least 24 hours in advance if accommodation is needed.

A motion was made by Commissioner Simmons to adjourn. Commissioner Acker seconded the motion and all members voted "aye".

Minutes were taken by Shirley Burns, Chief Deputy Clerk, and prepared by Kelley Price, County Clerk on the 10<sup>th</sup> day of June, 2025 with Judge Kevin White, County Judge, presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK FOR THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 10<sup>th</sup> day of June, 2025.

Given under my hand and official seal of office this the 10<sup>th</sup> day of June, 2025.

  
KELLEY PRICE  
COUNTY CLERK, WOOD COUNTY, TEXAS

