

MINUTES OF MEETING-REGULAR SESSION  
COMMISSIONERS' COURT-WOOD COUNTY, TEXAS  
**August 10, 2021 – 9:00 A.M.**

STATE OF TEXAS]  
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

LUCY HEBRON, COUNTY JUDGE  
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1-  
JERRY GASKILL, COMMISSIONER PCT. #2-  
MIKE SIMMONS, COMMISSIONER PCT. #3-  
RUSSELL ACKER, COMMISSIONER PCT. #4  
SHIRLEY BURNS, CHIEF DEPUTY CLERK and  
TERRI SELLERS, COUNTY AUDITOR

County Judge, Lucy Hebron, presided for the following business, to-wit:

**1. CALL TO ORDER AND WELCOME.**

Judge Lucy Hebron called to order this Regular Session of the Commissioner's Court.

**2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.**

**3. PUBLIC COMMENTS**

**No action taken on this agenda item.**

**4. PERSONNEL ACTION**

The personnel actions were presented to the Court for approval.

The personnel actions were unanimously approved upon a motion by Commissioner Gaskill and second by Commissioner Simmons.

See copies of the personnel action forms attached to these minutes.

**NOTE: As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.**

**5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS**

**No action taken on this agenda item.**

**6. CONSIDER APPROVAL OF CLAIMS.**

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:

Accounts Payable	\$246,329.54
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Direct Claims Paid	1,987.87
Health and Dental Ck#88900-#88975	115,882.71
Voided Checks- 8/10/21	2,112.87
Payroll #16-2021	381,957.13

The claims were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Acker.

**7. CONSIDER APPROVAL OF LINE-ITEM TRANSFER OF \$5,000 FOR THE CRIMINAL DISTRICT ATTORNEY’S OFFICE.**

Commissioner Gaskill made a motion to approve of the line-item transfer of \$5000 for the Criminal District Attorney’s Office. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the line-item transfer of \$5000 for the Criminal District Attorney’s Office is HEREBY APPROVED.

A copy of the request by Angela Albers, Criminal District Attorney, is attached to these minutes.

**8. CONSIDER APPROVAL OF CONSTABLE REPORTS.**

Commissioner Gaskill made a motion to approve the Constable Reports from Pcts. 1, 2, 3 and 4. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUGED and DECEED that the Constable Reports from Pcts. 1, 2, 3 and 4 are HEREBY APPROVED.

Copies of the Constable Reports are attached to these minutes.

**9. CONSIDER APPROVAL OF ELECTION JUDGES AND ALTERNATE JUDGES.**

Commissioner Holland made a motion to approve of Election Judges and Alternate Judges. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Election Judges and Alternate Judges are HEREBY APPROVED.

A copy of the Wood County Election Judges and Alternate Judges are attached to these minutes.

**10. CONSIDER APPROVAL OF THE ORDER OF NOVEMBER SPECIAL ELECTION.**

Commissioner Gaskill made a motion to approve of the Order of November Special Election. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Order of November Special Election is HEREBY APPROVED.

A copy of the Order of Special Election is attached to these minutes.

**11. CONSIDER APPROVAL OF THE TWO NON-BINDING MEMORANDUMS OF UNDERSTANDING (“MOU”) WITH PEOPLES TELEPHONE AND WOOD COUNTY AGREEING TO SUBMIT APPLICATION FOR FUNDING THROUGH THE NATIONAL TELECOMMUNICATIONS INFORMATION ADMINISTRATION (NTIA) BROADBAND INFRASTRUCTURE PROGRAM IN ORDER TO DEPLOY FIBER OPTIC TELECOMMUNICATIONS FACILITIES IN WOOD COUNTY, TEXAS (SAME “MOU” FOR WOOD COUNTY AND PEOPLES TELEPHONE).**

Commissioner Gaskill made a motion to approve of the two Non-Binding Memorandums of Understanding (“MOU”) with Peoples Telephone and Wood County Agreeing to Summit Application for funding through the National Telecommunications Information Administration (NTIA) Broadband Infrastructure Program in order to deploy fiber optic telecommunications facilities in Wood County, Texas (same MOU for Wood County and Peoples Telephone). Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the two Non-Binding Memorandums of Understanding (“MOU”) with Peoples Telephone and Wood County Agreeing to Summit Application for funding through the National Telecommunications Information Administration (NTIA) Broadband Infrastructure Program in order to deploy fiber optic telecommunications facilities in Wood County, Texas (same MOU for Wood County and Peoples Telephone) is HEREBY APPROVED.

Copies of the Non-Binding Memorandums of Understanding (“MOU”) are attached to these minutes,

**12. CONSIDER APPROVAL OF BENEFIT CHANGE REQUEST FORM FROM ELIXR CRAFTED RX SOLUTIONS AND WOOD COUNTY TO MOVE TO ELIXR’S SELECTEX FORMULARY EFFECTIVE 1/1/2022.**

Commissioner Simmons made a motion to approve of Benefit Change Request Form from Elixr Crafted Rx Solutions and Wood County to move to Elixr’s SelectEx Formulary Effective 1/1/2022. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Benefit Change Request Form from Elixr Crafted Rx Solutions and Wood County to move to Elixr’s SelectEx Formulary Effective 1/1/2022 is HEREBY APPROVED.

A copy of the Benefit Change Request Form is attached to these minutes.

**13. CONSIDER APPROVAL OF AUTHORIZED VENDOR ATTACHMENT AUTHORIZATION FROM ELIXR TO PROVIDE ACCESS TO PROTECTED HEALTH INFORMATION (PHI) TO HOLMES MURPHY & ASSOCIATES, TEAM PHARMACY CONSULTING INC., KEY LINK HOLDINGS LLC.**

Commissioner Gaskill made a motion to approve of Authorized Vendor Attachment Authorization from Elixr to Provide Access to Protected Health Information (PHI) to Holmes Murphy & Associates, Team Pharmacy Consulting Inc., Key Link Holdings LLC. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Authorized Vendor Attachment

Agenda item #13 cont'd.

Authorization from Elixr to Provide Access to Protected Health Information (PHI) to Holmes Murphy & Associates, Team Pharmacy Consulting Inc., Key Link Holdings LLC. Is HEREBY APPROVED.

A copy of the Authorized Vendor Attachment is attached to these minutes.

**14. PRESENTATION FROM HOLMES MURPHY TO CONSIDER AND APPROVE EMPLOYEE BENEFIT OFFERINGS FOR 2021-2022 PLAN YEAR AND AUTHORIZED COUNTY JUDGE TO SIGN ALL REQUIRED DOCUMENTS IN CONNECTION THEREWITH.**

Commissioner Gaskill motion to approve of the employee benefit offerings for 2021-2022 plan year and to authorize the County Judge to sign all required documents in connection therewith. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the employee benefit offerings for 2021-2022 plan year and to authorize the County Judge to sign all required documents in connection therewith is HEREBY APPROVED.

A copy of the employee benefit offerings for 2021-2022 plan year is attached to these minutes.

**15. CONSIDER APPROVAL OF SALE OF SURPLUS ITEMS THROUGH [WWW.AUCTIONEEREXPRESS.COM](http://WWW.AUCTIONEEREXPRESS.COM).**

Commissioner Acker made a motion to approve of Sale of Surplus items through [www.auctioneerexpress.com](http://www.auctioneerexpress.com). Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Sale of Surplus items through [www.auctioneerexpress.com](http://www.auctioneerexpress.com) is HEREBY APPROVED.

A list of the Sale of Surplus is attached to these minutes.

**16. CONSIDER APPROVAL OF ROAD PERMIT #2238 FOR PRECINCT 2.**

Commissioner Gaskill made a motion to approve of Road Permit #2238 for Precinct 2. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that Road Permit #2238 for Precinct 2 is HEREBY APPROVED.

A copy of Road Permit #2238 for Precinct 2 is attached to these minutes.

**17. SET PUBLIC HEARING FOR THE REVISION OF LOTS 269, 270, AND 271, SECTION 8, HOLLY LAKE RANCH SUBDIVISION.**

Kari Perkins, Office Manager for County Commissioners, informed the court that a Public Hearing for the

Agenda item #17 cont'd.

Revision of Lots 269, 270, and 271, Section 8 of Holly Lake Ranch would be set for 9/21/21 with the publication being 8/19/21, 8/26/21, 9/2/21 and online for 30 days.

Commissioner Simmons made a motion to approve of the Public Hearing for the Revision of Lots 269, 270, and 271, Section 8 of Holly Lake Ranch set for 9/21/21 with publication being 8/19/21, 8/26/21, 9/2/21 and online for 30 days. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Public Hearing for the Revision of Lots 269, 270, and 271, Section 8 of Holly Lake Ranch set for 9/21/21 with the publication being 8/19/21, 8/26/21, 9/2/21 and online for 30 days is HEREBY APPROVED.

**18. SET PUBLIC HEARING FOR THE REVISION OF LOTS 297 AND 298, SECTION 8, HOLLY LAKE RANCH SUBDIVISION.**

Kari Perkins, Office Manager for County Commissioners, informed the court that a Public Hearing for the Revision of Lots 297 and 298, Section 8 of Holly Lake Ranch would be set for 9/21/21 with the publication being 8/19/21, 8/26/21, 9/2/21 and online for 30 days.

Commissioner Simmons made a motion to approve of the Public Hearing for the Revision of Lots 297 and 298, Section 8 of Holly Lake Ranch set for 9/21/21 with publication being 8/19/21, 8/26/21, 9/2/21 and online for 30 days. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Public Hearing for the Revision of Lots 297 and 298, Section 8 of Holly Lake Ranch set for 9/21/21 with the publication being 8/19/21, 8/26/21, 9/2/21 and online for 30 days is HEREBY APPROVED.

**19. SET PUBLIC HEARING FOR THE REVISION OF LOTS 13 AND 14, BLUFF RANCH SUBDIVISION.**

Kari Perkins, Office Manager for County Commissioners, informed the court that a Public Hearing for the Revision of Lots 13 and 14, Bluff Ranch Subdivision would be set for 9/21/21 with the publication being 8/19/21, 8/26/21, 9/2/21 and online for 30 days.

Commissioner Holland made a motion to approve of the Public Hearing for the Revision of Lots 13 and 14, Bluff Ranch Subdivision set for 9/21/21 with publication being 8/19/21, 8/26/21, 9/2/21 and online for 30 days. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Public Hearing for the Revision of Lots 13 and 14, of Bluff Ranch Subdivision set for 9/21/21 with the publication being 8/19/21, 8/26/21, 9/2/21 and online for 30 days is HEREBY APPROVED.

**20. PUBLIC HEARING FOR THE REVISION OF LOTS 337, 338, AND 339, SECTION 8, HOLLY LAKE RANCH SUBDIVISION.**

**Agenda item #20 cont'd.**

Judge Hebron opened the Public Hearing for the Revision of Lots 337, 338, and 339, Section 8, Holly Lake Ranch Subdivision at 9:39 A.M.

Kari Perkins, Office Manager for County Commissioners, informed the court all paperwork was complete.

Judge Hebron closed the public hearing at 9:40 A.M.

Commissioner Simmons made a motion to approve of the Revision of Lots 337,338, and 339, Section 8, of Holly Lake Ranch Subdivision. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 337,338, and 339, Section 8, of Holly Lake Ranch Subdivision is HEREBY APPROVED.

**21. ACKNOWLEDGE THREE (3) ORDERS OF ASSIGNMENT BY THE PRESIDING JUDGE TO THE 402<sup>ND</sup> JUDICIAL DISTRICT COURT OF WOOD COUNTY, TEXAS.**

Commissioner Holland made a motion to acknowledge three (3) Orders of Assignment by the Presiding Judge to the 402<sup>nd</sup> Judicial District Court of Wood County, Texas. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the acknowledgement of three (3) Orders of Assignment by the Presiding Judge to the 402<sup>nd</sup> Judicial District Court of Wood County, Texas is HEREBY APPROVED.

Copies of the three (3) Orders of Assignment are attached to these minutes.

**22. EXECUTIVE SESSION REGARDING APPROVAL OF LINE-ITEM TRANSFER TO COVER PERSONNEL EXPENDITURE AND TAKE NECESSARY ACTION.**

Judge Hebron called the court into Executive Session at 9:40 A.M.

Judge Hebron called the court into Executive Session at 9:51 A.M.

Commissioner Simmons made a motion to approve line-item transfer to cover personnel expenditure as deemed as a necessary action from the Executive Session. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the motion to approve line-item transfer to cover personnel expenditure as deemed as a necessary action from the Executive Session is HEREBY APPROVED.

A brown envelope with documents regarding this issue is sealed and is with the Executive Session tape in a locked drawer at the Wood County Clerk's Office.

**23. EXECUTIVE SESSION REGARDING PENDING OR THREATENED LITIGATION ISSUE AND TAKE NECESSARY ACTION.**

**Agenda item #23 cont'd.**

**No action taken on this agenda item.**

There being no further business to come before this session, the Court adjourned.

Minutes were taken and prepared by Kelley Price, County Clerk on the 10<sup>th</sup> day of August, 2021 with Judge Hebron presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 10<sup>th</sup> day of August, 2021.

Given under my hand and official seal of office this the 10<sup>th</sup> day of August, 2021.

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KELLEY PRICE  
COUNTY CLERK, WOOD COUNTY, TEXAS