

MINUTES OF MEETING-REGULAR SESSION  
COMMISSIONERS' COURT-WOOD COUNTY, TEXAS  
February 9, 2021 – 9:00 A.M.

STATE OF TEXAS]  
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

LUCY HEBRON, COUNTY JUDGE  
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1  
JERRY GASKILL, COMMISSIONER PCT. #2  
MIKE SIMMONS, COMMISSIONER PCT. #3  
RUSSELL ACKER, COMMISSIONER PCT. #4  
SHIRLEY BURNS, CHIEF DEPUTY CLERK and  
TERRI SELLERS, COUNTY AUDITOR

County Judge, Lucy Hebron, presided for the following business, to-wit:

**1. CALL TO ORDER AND WELCOME.**

Judge Lucy Hebron called to order this Regular Session of the Commissioner's Court.

**2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.**

**3. PUBLIC COMMENTS**

Bobby Wheat, Winnsboro, Texas resident, brought to the court a petition and concerns to enforce immediate action of the speed limit on Highway 312, between the South Winnsboro City Limits and State Highway 154.

(see attached)

Michelle Mellon, Winnsboro, Texas resident, and representing the Lake County Republican Club, informed the court of the Republican Party of Texas Legislative Priorities adopted at the 2020 State Convention.

(see attached)

**4. PERSONNEL ACTION**

The personnel requests were presented to the Court for approval.

The personnel actions were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Acker.

See copies of the personnel action forms attached to these minutes.

**NOTE: *As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.***

**5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS**

The budget amendments to the 2021 budget were presented by the Auditor for consideration.

The budget amendments were unanimously approved upon a motion by Commissioner Gaskill and second by Commissioner Simmons.

A copy of the line-item transfers and budget amendments are attached to these minutes

**6. CONSIDER APPROVAL OF CLAIMS.**

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:

Accounts Payable	\$304,499.04
Direct Claims Paid	664.61
Health and Dental- Ck#87912-#87984	69,380.19
Voided Checks	514.61
Payroll #03-2021	368,126.54

The claims were unanimously approved upon a motion by Commissioner Simmons and second by Commissioner Acker.

**7. CONSIDER APPROVAL OF PLEDGED SECURITIES FROM FIRST NATIONAL BANK, WINNSBORO.**

Commissioner Holland made a motion to approve of Pledged Securities from First National Bank, Winnsboro. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Pledged Securities from First National Bank, Winnsboro are HEREBY APPROVED.

A copy of the new pledged securities is attached to these minutes.

**8. CONSIDER APPROVAL OF TREASURER’S REPORTS.**

Commissioner Gaskill made a motion to approve of the Treasurer’s Reports for the month ending October 31, 2020. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Treasurer’s Reports for the month ending October 31, 2020 are HEREBY APPROVED.

Copies of the Treasurer Reports are attached to these minutes.

**9. CONSIDER APPROVAL OF CONSTABLE REPORTS.**

Commissioner Holland made a motion to approve of Constable Reports from Constable Pcts. 1, 2, 3 and 4. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Constable Reports from Constable Pcts. 1, 2, 3 and 4 are HEREBY APPROVED.

Copies of the Constable Reports are attached to these minutes.

**10. CONSIDER APPROVAL OF IT REPORT.**

Commissioner Simmons made a motion to approve of the IT Report. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the IT Report is HEREBY APPROVED.

A copy of the report is attached to these minutes.

**11. CONSIDER APPROVAL OF RESOLUTION ACCEPTING DONATION OF BENCH.**

Commissioner Simmons made a motion to approve of the Resolution accepting donation of bench. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution accepting donation of bench is HEREBY APPROVED.

A copy of Resolution #3-21 is attached to these minutes.

**12. CONSIDER APPROVAL OF PROCLAMATION PROCLAIMING FEBRUARY AS TEEN DATING VIOLENCE AWARENESS MONTH.**

Commissioner Gaskill made a motion to approve of Proclaiming February as Teen Dating Violence Awareness Month. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that Proclaiming February as Teen Dating Violence Awareness Month is HEREBY APPROVED.

A copy of the Proclamation is attached to these minutes.

**13. CONSIDER APPROVAL OF REVISED CONTRACT WITH HAYES ENGINEERING SERVICES FOR TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (TxCDBG) PROJECT #7220520, WATER IMPROVEMENTS FOR FOUKE WATER SUPPLY COMPANY. FEES TO BE PAID WITH GRANT FUNDS.**

Commissioner Holland made a motion to approve of the Revised Contract with Hayes Engineering Services for Texas Community Development Block Grant (TxCDBG) Project #7220520, Water Improvements for Fouke Water Supply with fees to be paid with grant funds. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revised Contract with Hayes Engineering Services for Texas Community Development Block Grant (TxCDBG) Project #7220520, Water Improvements for Fouke Water Supply with fees to be paid with grant funds is HEREBY APPROVED.

A copy of the agreement is attached to these minutes.

**14. CONSIDER AUTHORIZING JUDGE TO ENTER INTO A CONTRACT WITH GRANTWORKS FOR GRANT ADMINISTRATION SERVICES FOR THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (TxCDBG) #7220520, WATER IMPROVEMENTS ON BEHALF OF FOUKE WATER. FEES TO BE PAID WITH GRANT FUNDS.**

**Agenda item #14 cont'd.**

Commissioner Simmons made a motion to approve authorizing Judge to enter into a contract with GrantWorks for Grant Administration Services for Texas Development Block Grant of the Revised Contract with Hayes Engineering Services for Texas Community Development Block Grant (TxCDBG) Project #7220520, Water Improvements for Fouke Water Supply with fees to be paid with grant funds. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Judge is authorized to enter into a contract with GrantWorks for Grant Administration Services for Texas Development Block Grant (TxCDBG) Project #7220520, Water Improvements for Fouke Water Supply with fees to be paid with grant funds is HEREBY APPROVED.

**15. DISCUSS, CONSIDER AND ADOPT A RESOLUTION TO DESIGNATE AUTHORIZED SIGNATORS FOR THE 2020 TxCDBG PROGRAM CONTRACT #7220520.**

Commissioner Simmons made a motion to approve of the adoption of a resolution to designate authorized signators for the 2020 TxCDBG Program Contract #7220520. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the resolution to designate authorized signators for the 2020 TxCDBG Program Contract #7220520 is HEREBY APPROVED.

A copy of Resolution #4-21 is attached to these minutes.

**16. DISCUSS, CONSIDER AND APPROVE A RESOLUTION ADOPTING REQUIRED CDBG CIVIL RIGHTS POLICIES.**

Commissioner Holland made a motion to approve of a Resolution Adopting Required CDBG Civil Rights Policies. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that a Resolution Adopting Required CDBG Civil Rights Policies is HEREBY APPROVED.

A copy of Resolution # 5/21 is attached to this minutes.

**17. CONSIDER APPROVAL OF PROCLAMATION PROCLAIMING APRIL AS FAIR HOUSING MONTH.**

Commissioner Gaskill made a motion to approve of the Proclamation Proclaiming April as Fair Housing Month. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Proclamation Proclaiming April as Fair Housing Month is HEREBY APPROVED.

A copy of the proclamation is attached to these minutes.

**18. CONSIDER APPROVAL OR RESOLUTION AUTHORIZING THE FIRE MARSHAL/EMC TO SUBMIT AN APPLICATION FOR FUNDING THROUGH THE OFFICE OF THE GOVERNOR'S (OOG) HOMELAND SECURITY GRANT DIVISION (HSGD) FOR GRANT FUNDING THROUGH THE STATE HOMELAND SECURITY PROGRAM (SHSP), AS MANAGED BY THE EAST TEXAS COUNCIL OF GOVERNMENTS FOR PROJECT ENTITLED COMMUNICATION P25.**

Commissioner Gaskill made a motion to approve of the Resolution authorizing the Fire Marshal/EMC to submit an application for funding through the Office of the Governor's (OOG) Homeland Security Grant Division (HSGD) for grant funding through the State Homeland Security Program (SHSP), as managed by the East Texas Council of Governments for project entitled Communication P25. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution authorizing the Fire Marshal/EMC to submit an application for funding through the Office of the Governor's (OOG) Homeland Security Grant Division (HSGD) for grant funding through the State Homeland Security Program (SHSP), as managed by the East Texas Council of Governments for project entitled Communication P25 is HEREBY APPROVED.

A copy of Resolution #6-21 is attached to these minutes.

**19. CONSIDER APPROVAL OR RESOLUTION AUTHORIZING THE FIRE MARSHAL/EMC TO SUBMIT AN APPLICATION FOR FUNDING THROUGH THE OFFICE OF THE GOVERNORS' (OOG) CRIMINAL JUSTICE GRANT DIVISION (CJGD) FOR GRANT FUNDING THROUGH THE CRIMINAL JUSTICE GRANT PROGRAM (CJGP), AS MANAGED BY THE EAST TEXAS COUNCIL OF GOVERNMENTS FOR PROJECT ENTITLED RIFLE VEST.**

Commissioner Acker made a motion to approve of the Resolution authorizing the Fire Marshal/EMC to submit an application for funding through the Office of Governors' (OOG) Criminal Justice Grant Division (CJGD) for grant funding through the Criminal Justice Grant Program (CJGP), as managed by the East Texas Council of Governments for project entitled Rifle Vest. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that a the Resolution authorizing the Fire Marshal/EMC to submit an application for funding through the Office of Governors' (OOG) Criminal Justice Grant Division (CJGD) for grant funding through the Criminal Justice Grant Program (CJGP), as managed by the East Texas Council of Governments for project entitled Rifle Vest is HEREBY APPROVED.

A copy of Resolution #7-21 is attached to these minutes.

**20. CONSIDER APPROVAL OR RESOLUTION AUTHORIZING THE FIRE MARSHAL/EMC TO SUBMIT AN APPLICATION FOR FUNDING THROUGH THE OFFICE OF GOVERNORS' (OOG) HOMELAND SECURITY GRANT DIVISION (HSGD) FOR GRANT FUNDING THROUGH THE STATE HOMELAND SECURITY PROGRAM (SHSP), AS MANAGED BY THE EAST TEXAS COUNCIL OF GOVERNMENTS FOR PROJECT ENTITLED SRT BUILD UP.**

**Agenda item #20 cont'd.**

Commissioner Simmons made a motion to approve of the resolution authorizing the Fire Marshall/EMC to submit an application for funding through the Office of Governors' (OOG) Homeland Security Grant Division (HSGD) for grant funding through the State Homeland Security Program (SHSP), as managed by the East Texas Council of Governments for project entitled SRT Build Up. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the resolution authorizing the Fire Marshall/EMC to submit an application for funding through the Office of Governors' (OOG) Homeland Security Grant Division (HSGD) for grant funding through the State Homeland Security Program (SHSP), as managed by the East Texas Council of Governments for project entitled SRT Build Up is HEREBY APPROVED.

A copy of Resolution #8-21 is attached to these minutes.

**21. CONSIDER APPROVAL OR RESOLUTION AUTHORIZING THE FIRE MARSHAL/EMC TO SUBMIT AN APPLICATION FOR FUNDING THROUGH THE OFFICE OF GOVERNORS' (OOG) CRIMINAL JUSTICE GRANT DIVISION (CJGD) FOR GRANT FUNDING THROUGH THE CRIMINAL JUSTICE PROGRAM (SHSP), AS MANAGED BY THE EAST TEXAS COUNCIL OF GOVERNMENTS FOR PROJECT ENTITLED SRT BUILD UP.**

Commissioner Simmons made a motion to approve resolution authorizing the Fire Marshal/ EMC to submit an application for funding through the Office of Governors' (OOG) Criminal Justice Grant Division (CJGD) for grant funding through the Criminal Justice Program (SHSP), as managed by the East Texas Council of Governments for project entitled SRT Build Up. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the resolution authorizing the Fire Marshal/ EMC to submit an application for funding through the Office of Governors' (OOG) Criminal Justice Grant Division (CJGD) for grant funding through the Criminal Justice Program (SHSP), as managed by the East Texas Council of Governments for project entitled SRT Build Up is HEREBY APPROVED.

A copy of Resolution #9-21 is attached to these minutes.

**22. CONSIDER RACIAL PROFILING REPORT FROM WOOD COUNTY FIRE MARSHAL.**

Commissioner Holland made a motion to approve of Racial Profiling Report from Wood County Fire Marshal. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Racial Profiling Report from Wood County Fire Marshal is HEREBY APPROVED.

A copy of the Full Exemption Racial Profiling Report is attached to these minutes.

**23. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH REGION 8 EDUCATION**

**Agenda item #23 cont'd.**

**SERVICE CENTER FOR PURCHASING THROUGH THE TIPS PURCHASING COOPERATIVE.**

Commissioner Simmons made a motion to approve of the Interlocal Agreement with Region 8 Education Service Center for purchasing through the TIPS Purchasing Cooperative. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Interlocal Agreement with Region 8 Education Service Center for purchasing through the TIPS Purchasing Cooperative is HEREBY APPROVED.

A copy of Interlocal Agreement #21-4 is attached to these minutes.

**24. CONSIDER APPROVAL OF ROAD PERMIT #2225 FOR PRECINCT 3.**

Commissioner Simmons made a motion to approve of Road Permit #2225 for Precinct 3. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Road Permit #2225 for Precinct 3 is HEREBY APPROVED.

A copy of Road Permit #2225 is attached to these minutes.

**25. CONSIDER APPROVAL OF ROAD PERMIT #2226 FOR PRECINCT 3.**

Commissioner Simmons made a motion to approve of Road Permit #2226 for Precinct 3. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Road Permit #2226 for Precinct 3 is HEREBY APPROVED.

A copy of Road Permit #2226 is attached to these minutes.

**26. PUBLIC HEARING FOR THE REVISION OF LOTS 303 AND 304, SECTION 2, PART 3, WITHIN HOLLY LAKE RANCH SUBDIVISION AND TAKE NECESSARY ACTION.**

Judge Hebron called the Public Hearing into session at 10:00 a.m. for the Revision of Lots 303 and 304, Section 2, Part 3, within Holly Lake Ranch Subdivision. Judge Hebron closed the Public Hearing at 10:00 a.m.

Commissioner Simmons made a motion to approve the Revision of Lots 303 and 304, Section 2, Part 3, within Holly Lake Ranch Subdivision. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 303 and 304, Section 2, Part 3, within Holly Lake Ranch Subdivision is HEREBY APPROVED.

A copy of the Public Notice is attached to these minutes.

**27. PUBLIC HEARING FOR THE REVISION OF LOTS 441, 442 AND 443, SECTION 9, WITHIN HOLLY LAKE RANCH SUBDIVISION AND TAKE NECESSARY ACTION.**

**Agenda item #27 cont'd.**

Judge Hebron called the Public Hearing into session at 10:01 a.m. for the Revision of Lots 441, 442 and 443, Section 9, within Holly Lake Ranch Subdivision. Judge Hebron closed the Public Hearing at 10:01 a.m.

Commissioner Simmons made a motion to approve the Revision of Lots 441, 442 and 443, Section 9, within Holly Lake Ranch Subdivision. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 441, 442 and 443, Section 9, within Holly Lake Ranch Subdivision is HEREBY APPROVED.

A copy of the Public Notice is attached to these minutes.

**28. ACKNOWLEDGE ORDERS OF ASSIGNMENT BY THE PRESIDING JUDGE TO 402<sup>ND</sup> DISTRICT COURT.**

Commissioner Holland made a motion to approve of the Orders of Assignment by the Presiding Judge to the 402<sup>nd</sup> District Court. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Orders of Assignment by the Presiding Judge to the 402<sup>nd</sup> District Court is HEREBY APPROVED.

Copies of the Orders of Assignments are attached to these minutes.

**29. UPDATE FROM THE AUDITOR'S OFFICE REGARDING THE CRF MONIES.**

Terri Sellers, County Auditor, gave an update regarding the CRF Monies.

**30. EXECUTIVE SESSION REGARDING PENDING OR THREATENED LITIGATION ISSUE AND TAKE NECESSARY ACTION.**

Judge Hebron called the court into Executive Session at 10:04 a.m.

Judge Hebron went back into Regular Session at 11:17 a.m.

There being no further business to come before this session, the Court adjourned.

Minutes were taken by Shirley Burns, Chief Deputy Clerk and prepared by Kelley Price, County Clerk on the 9<sup>th</sup> day of February, 2021 with Judge Hebron presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 9<sup>th</sup> day of February, 2021.

Given under my hand and official seal of office this the 9<sup>th</sup> day of February, 2021.

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KELLEY PRICE  
COUNTY CLERK, WOOD COUNTY, TEXAS