

MINUTES OF MEETING-REGULAR SESSION  
COMMISSIONERS' COURT-WOOD COUNTY, TEXAS  
March 9, 2021 – 9:00 A.M.

STATE OF TEXAS]  
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

LUCY HEBRON, COUNTY JUDGE  
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1  
JERRY GASKILL, COMMISSIONER PCT. #2  
MIKE SIMMONS, COMMISSIONER PCT. #3  
RUSSELL ACKER, COMMISSIONER PCT. #4  
KELLEY PRICE, COUNTY CLERK and  
TERRI SELLERS, COUNTY AUDITOR

County Judge, Lucy Hebron, presided for the following business, to-wit:

**1. CALL TO ORDER AND WELCOME.**

Judge Lucy Hebron called to order this Regular Session of the Commissioner's Court.

**2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.**

**3. PUBLIC COMMENTS**

Judge Hebron announced the resignation of her Court Coordinator, Catherine Clayton.

**4. PERSONNEL ACTION**

The personnel requests were presented to the Court for approval.

The personnel actions were unanimously approved upon a motion by Commissioner Simmons and second by Commissioner Acker.

See copies of the personnel action forms attached to these minutes.

**NOTE: As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.**

**5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS**

The budget amendments to the 2021 budget were presented by the Auditor for consideration.

The budget amendments were unanimously approved upon a motion by Commissioner Simmons and second by Commissioner Gaskill.

A copy of the line-item transfers and budget amendments are attached to these minutes

**6. CONSIDER APPROVAL OF CLAIMS.**

Listings of claims were previously presented to each member of the Court and made available to the public

for inspection. Claims were presented as follows:

Accounts Payable	\$189,509.17
Direct Claims Paid	2,240.95
Voided Checks	2,470.89
Health and Dental- Ck#88048-#88137	87,037.37
Payroll #05-2021	386,886.88

The claims were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Gaskill.

**7. CONSIDER APPROVAL OF SPECIAL REQUEST BUDGET AMENDMENT AND LINE ITEM TRANSFER FOR LAKE HAWKINS RV.**

No action was taken as this was a duplicate agenda item in error.

**8. CONSIDER APPROVAL OF TREASURER'S REPORTS.**

Becky Burford, County Treasurer, presented to the court the November 2020 Treasurer's Reports.

Commissioner Gaskill made a motion to approve of the Treasurer's Reports for November 2020. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Treasurer's Reports for November 2020 are HEREBY APPROVED.

A copy of the Treasurer's Reports for November 2020 is attached to these minutes.

**9. CONSIDER APPROVAL OF RELEASE OF BTH BANK PLEDGED SECURITY.**

Becky Burford, County Treasurer, presented to the court the Release of BTH Bank Pledged Security.

Commissioner Simmons made a motion to approve of the Release of BTH Bank Pledged Security. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Release of BTH Bank Pledged Security is HEREBY APPROVED.

A copy of the Release of BTH Bank Pledged Security is attached to these minutes.

**10. CONSIDER APPROVAL OF CONSTABLE REPORTS.**

Commissioner Holland made a motion to approve of the Constable Reports from Constable Precincts 1, 2, 3 and 4. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Constable Reports from Constable Precincts 1, 2, 3 and 4 is HEREBY APPROVED.

Copies of Constable Reports are attached to these minutes.

**11. CONSIDER APPROVAL OF IT REPORT.**

This agenda item was passed at the request of John Bell, IT Department.

**12. CONSIDER APPROVAL OF PRECISION MICROGRAPHICS & IMAGING INC. AGREEMENT FOR IMAGING FOR THE WOOD COUNTY DISTRICT CLERK'S OFFICE.**

Donna Huston, District Clerk, requested the Commissioner Court to approve of the Precision Micrographics & Imaging Agreement for Imaging for the District Clerk's Office.

Commissioner Gaskill made a motion to approve of the Precision Micrographics & Imaging Agreement for Imaging for the District Clerk's Office. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Precision Micrographics & Imaging Agreement for Imaging for the District Clerk's Office is HEREBY APPROVED.

A copy of the agreement is attached to these minutes.

**13. CONSIDER APPROVAL OF LAKE FORK FISHING TOURNAMENT AGREEMENT WITH SABINE RIVER AUTHORITY OF TEXAS.**

Commissioner Simmons made a motion to approve of the Lake Fork Fishing Tournament Agreement with Sabine River Authority of Texas. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Lake Fork Fishing Tournament Agreement with Sabine River Authority of Texas is HEREBY APPROVED.

A copy of the agreement is attached to these minutes.

**14. ACKNOWLEDGE \$60,000.00 GRANT TO WOOD COUNTY FROM THE SABINE RIVER AUTHORITY FISCAL YEAR 2021 COMMUNITY ASSISTANT GRANT PROGRAM.**

Commissioner Holland made a motion to approve of the \$60,000.00 grant to Wood County from the Sabine River Authority Fiscal Year 2021 Community Assistance Grant Program. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the \$60,000.00 grant to Wood County from the Sabine River Authority Fiscal Year 2021 Community Assistance Grant Program is HEREBY APPROVED.

A copy of the check from Sabine River Authority is attached to these minutes.

**15. CONSIDER APPROVAL OF BASSMASTER HOST AGREEMENT.**

Commissioner Simmons made a motion to approve of the Bassmaster Host Agreement. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Bassmaster Host Agreement is

Agenda item # 15 cont'd.

HEREBY APPROVED.

A copy of the Bassmaster Host Agreement is attached to these minutes.

**16. CONSIDER APPROVAL OF THE AFFORDABLE CARE ACT REPORTING AND TRACKING SERVICE (ARTS) RENEWAL CONFIRMATION PROGRAM AGREEMENT WITH TEXAS ASSOCIATION OF COUNTIES.**

Commissioner Gaskill made a motion to approve of the Affordable Care Act Reporting and Tracking Service (ARTS) Renewal Confirmation Program Agreement with Texas Association Agreement. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Affordable Care Act Reporting and Tracking Service (ARTS) Renewal Confirmation Program Agreement with Texas Association Agreement

A copy of the agreement is attached to these minutes.

**17. CONSIDER APPROVAL OF WOOD COUNTY HEALTHCARE INSURANCE PREMIUMS FOR FISCAL YEAR 2021, PREVIOUSLY APPROVED ON DECEMBER 15, 2020, TO CORRECT CLERICAL ERROR (ON LINE 6, ADDING "& SPOUSE" TO READ "RETIREE & SPOUSE"; AND CORRECT SPELLING ERRORS).**

Commissioner Holland made a motion to approve of the Wood County Healthcare Insurance Premiums for Fiscal Year 2021, previously approved on December 15, 2020, to correct clerical error ( on line 6, adding "& Spouse" to read "Retiree & Spouse"; and correct spelling errors). Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Wood County Healthcare Insurance Premiums for Fiscal Year 2021, previously approved on December 15, 2020, to correct clerical error ( on line 6, adding "& Spouse" to read "Retiree & Spouse"; and correct spelling errors) is HEREBY APPROVED.

A copy of the corrected premiums is attached to these minutes.

**18. CONSIDER APPROVAL OF TAX EXEMPTION FOR THE LAKE COUNTRY PLAYHOUSE, INC. AS A TEXAS HISTORIC LANDMARK, PURSUANT TO SECTION 11.24 OF THE TEXAS PROPERTY CODE.**

Commissioner Acker made a motion to approve of the Tax Exemption for the Lake Country Playhouse, Inc. as a Texas Historic Landmark, pursuant to Section 11.24 of the Texas Property Code. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Tax Exemption for the Lake Country Playhouse, Inc. as a Texas Historic Landmark, pursuant to Section 11.24 of the Texas Property Code is HEREBY

Agenda item #18 cont'd

APPROVED.

A copy of the request is attached to these minutes.

**19. CONSIDER APPROVAL OF RESOLUTION TO REQUEST UNCLAIMED CAPITAL CREDITS.**

Commissioner Simmons made a motion to approve of the Resolution to Request Unclaimed Capital Credits. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution to Request Unclaimed Capital Credits is HEREBY APPROVED.

A copy of Resolution #12-21 is attached to these minutes.

**20. CONSIDER APPROVAL OF RACIAL PROFILING REPORT FOR WOOD COUNTY SHERIFF'S OFFICE.**

Commissioner Holland made a motion to approve of Racial Profiling Report for Wood County Sheriff's Office. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Racial Profiling Report for Wood County Sheriff's Office is HEREBY APPROVED.

A copy of the Racial Profiling Report for Wood County Sheriff's Office is attached to these minutes.

**21. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH ETCOG FOR STATEWIDE EMERGENCY RADIO INFRASTRUCTURE (SERI).**

Tully Davidson, EMC, requested that the court approve of the Interlocal Agreement with ETCOG for Statewide Emergency Radio Infrastructure (SERI).

Commissioner Simmons made a motion to approve of the Interlocal Agreement with ETCOG for Statewide Emergency Radio Infrastructure (SERI). Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Interlocal Agreement with ETCOG for Statewide Emergency Radio Infrastructure (SERI) is HEREBY APPROVED.

A copy of Interlocal Agreement #21-5 is attached to these minutes.

**22. CONSIDER APPROVAL OF THE AWARD OF RFP 2021-001 CONSTRUCTION MANAGER AT RISK PROPOSAL.**

Kari Perkins, Commissioner's Office Manager, requested that the court award RFP 2021-001 Construction Manager at Risk Proposal.

Commissioner Acker made a motion to award RFP 2021-001 Construction Manager at Risk Proposal to JPJ

Agenda item # 22 cont'd.

Construction. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the motion to award RFP 2021-001 Construction Manager at Risk Proposal to JPJ Construction is HEREBY APPROVED.

A copy of the Scoring Sheet is attached to these minutes.

**23. CONSIDER APPROVAL OF ROAD PERMIT #2227 FOR PRECINCT 3.**

Commissioner Simmons made a motion to approve of Road Permit # 2227 for Precinct 3. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Road Permit # 2227 for Precinct 3 is HEREBY APPROVED.

A copy of Road Permit # 2227 for Precinct 3 is attached to these minutes.

**24. CONSIDER APPROVAL OF ROAD PERMIT #2228 FOR PRECINCT 3.**

Commissioner Simmons made a motion to approve of Road Permit # 2228 for Precinct 3. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Road Permit # 2228 for Precinct 3 is HEREBY APPROVED.

A copy of Road Permit # 2228 for Precinct 3 is attached to these minutes.

**25. PUBLIC HEARING FOR THE REVISION OF LOT 1 OF THE MEANS ADDITION SUBDIVISION AND TAKE NECESSARY ACTION.**

Judge Hebron called the Public Hearing into session at 9:34 a.m.

Kari Perkins, Commissioner's Office Manager, informed the court that this was a Revision of Lot 1 of the Means Addition Subdivision.

Judge Hebron closed the Public hearing at 9:35 a.m.

Commissioner Simmons made a motion to approve of the Revision of Lot 1 of the Means Addition Subdivision. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lot 1 of the Means Addition Subdivision is HEREBY APPROVED.

The public notice is attached to these minutes.

**26. PUBLIC HEARING FOR THE REVISION OF LOTS 429 AND 430, SECTION 8 HOLLY LAKE RANCH SUBDIVISION AND TAKE NECESSARY ACTION.**

**Agenda item #26 cont'd.**

Judge Hebron called the Public Hearing into session at 9:35 a.m.

Kari Perkins, Commissioner's Office Manager, informed the court that this was a Revision of Lots 429 and 430, Section 8 Holly Lake Ranch Subdivision.

Judge Hebron closed the Public hearing at 9:36 a.m.

Commissioner Holland made a motion to approve of the Revision of Lots 429 and 430, Section 8 Holly Lake Ranch Subdivision.

Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 429 and 430, Section 8 Holly Lake Ranch Subdivision.

is HEREBY APPROVED.

The public notice is attached to these minutes.

**27. ACKNOWLEDGE ORDERS OF ASSIGNMENT BY THE PRESIDING JUDGE TO THE 402<sup>ND</sup> JUDICIAL DISTRICT COURT OF WOOD COUNTY.**

Commissioner Gaskill made a motion to approve of the Orders of Assignment by the Presiding Judge to the 402<sup>nd</sup> Judicial District Court of Wood County. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Orders of Assignment by the Presiding Judge to the 402<sup>nd</sup> Judicial District Court of Wood County is HEREBY APPROVED.

Copies of the Orders of Assignment are attached to these minutes.

**28. UPDATE FROM THE AUDITOR'S OFFICE REGARDING THE CRF MONIES.**

Terri Sellers, County Auditor, informed the court that there was no activity.

**29. EXECUTIVE SESSION REGARDING PENDING OR THREATENED LITIGATION ISSUE AND TAKE NECESSARY ACTION.**

**No action was taken on this agenda item.**

There being no further business to come before this session, the Court adjourned.

Minutes were taken and prepared by Kelley Price, County Clerk on the 9<sup>th</sup> day of March, 2021 with Judge Hebron presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 9<sup>th</sup> day of March, 2021.

Given under my hand and official seal of office this the 9<sup>th</sup> day of March, 2021.

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KELLEY PRICE  
COUNTY CLERK, WOOD COUNTY, TEXAS