

MINUTES OF MEETING-REGULAR SESSION
COMMISSIONERS' COURT-WOOD COUNTY, TEXAS
May 4, 2021 – 9:00 A.M.

STATE OF TEXAS]
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

LUCY HEBRON, COUNTY JUDGE
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1
JERRY GASKILL, COMMISSIONER PCT. #2
MIKE SIMMONS, COMMISSIONER PCT. #3
RUSSELL ACKER, COMMISSIONER PCT. #4
KELLEY PRICE, COUNTY CLERK and
DAPHNE CARTER, ASST. COUNTY AUDITOR

County Judge, Lucy Hebron, presided for the following business, to-wit:

1. CALL TO ORDER AND WELCOME.

Judge Lucy Hebron called to order this Regular Session of the Commissioner's Court.

2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.

3. PUBLIC COMMENTS

No action taken on this agenda item.

4. PERSONNEL ACTION

The personnel actions were presented to the Court for approval.

The personnel actions were unanimously approved upon a motion by Commissioner Gaskill and second by Commissioner Simmons.

See copies of the personnel action forms attached to these minutes.

NOTE: As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.

5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS

This agenda item is combined with Agenda item #7

6. CONSIDER APPROVAL OF CLAIMS.

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:

Accounts Payable	\$396,765.50
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Direct Claims Paid	49.95
Health and Dental Ck#88374-#88441	68,180.01
Voided Checks	1291.95
Payroll #09-2021	378,969.75

The claims were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Simmons.

7. CONSIDER APPROVAL OF SPECIAL REQUEST FROM WOOD COUNTY SHERIFF’S OFFICE FOR A BUDGET AMENDMENT AND LINE ITEM TRANSFER.

Austin Milbourn, Deputy from Wood County Sheriff’s Office, was present and by letter Sheriff Kelly Cole requested the courts approval to move \$9500.00 from Vehicle (100-560-5711) into K9 Purchase (100-560-5755) for the purchase of a K9 German Shepherd name “Jois”.

Commissioner Acker made a motion to approve the line-item transfer to move \$9500.00 from Vehicle (100-560-5711) into K9 Purchase (100-560-5755) for the purchase of a K9 German Shepherd name “Jois”. Commissioner Gaskill seconded the motion and all members voted “aye”.

A copy of the request and Deputy Austin Milbourn’s Certificate of Training is attached to these minutes.

8. CONSIDER APPROVAL OF MARCH CONSTABLE REPORTS.

Commissioner Simmons made a motion to approve of the Constable Reports from Pct. 1, 2, 3 and 4. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Constable Reports from Pct. 1, 2, 3 and 4 are HEREBY APPROVED.

Copies of the Constable Reports are attached to these minutes.

9. CONSIDER APPROVAL OF TREASURER’S REPORT(S).

Becky Burford, County Treasurer, presented to the court the Treasurer’s Reports for the month ending February 28, 2021 and asked for the courts approval.

Commissioner Gaskill made a motion to approve of the Treasurer’s Reports for the month ending February 28, 2021. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Treasurer’s Reports for the month ending February 28, 2021 are HEREBY APPROVED.

A copy of the Treasurer’s Reports for the month ending February 28, 2021 is attached to these minutes.

10. CONSIDER APPROVAL OF AWARD FOR THE COUNTY DEPOSITORY, SUB-DEPOSITORY AND REGISTRY FUNDS APPLICATIONS AS OPENED ON APRIL 15, 2021.

Becky Burford, County Treasurer, informed the court that three banks had submitted applications for the

Agenda item #10 cont'd.

County Depository, Sub-depository and Registry Funds, as opened on April 15, 2021. The three banks were CNB, BTH and FNB Etx. After careful consideration and examining criteria Ms. Burford requested that the court select BTH to be awarded as the County Depository, Sub-Depository and for Registry Funds.

Commissioner Holland made a motion to approve that BTH to be awarded as the County Depository, Sub-Depository and for Registry Funds. Commissioner Acker seconded the motion and all members voted "aye" that BTH to be awarded as the County Depository, Sub-Depository and for Registry Funds.

WHEREFORE it is Ordered, AJUDGED AND DECREED that BTH is to be awarded as the County Depository, Sub-Depository and for Registry Funds is HEREBY APPROVED.

A copy of the Wood County, Texas County Depository Contract is attached to these minutes.

11. CONSIDER APPROVAL OF PAUPERS BURIAL.

Commissioner Gaskill made a motion to approve of the Pauper's Burial in the amount of \$600.00 as presented. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Pauper's Burial in the amount of \$600.00 is HEREBY APPROVED.

A copy of the letter of request and billing is attached to these minutes.

12. CONSIDER AND DISCUSS AUTHORIZATION FOR THE COUNTY OF WOOD TO ISSUE REQUESTS FOR PROPOSALS (RFP) FOR ADMINISTRATIVE SERVICES AND REQUESTS FOR QUALIFICATIONS (RFQs) FOR PROFESSIONAL SERVICES FOR THE AMERICAN RESCUE PLAN ACT OF 2021.

Commissioner Simmons made a motion to approve of the authorization for the County of Wood to issue requests for proposals (RFP) for Administrative Services and requests for qualifications (RFQ's) for professional services for the American Rescue Plan Act 2021. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the authorization for the County of Wood to issue requests for proposals (RFP) for Administrative Services and requests for qualifications (RFQ's) for professional services for the American Rescue Plan Act 2021 is HEREBY APPROVED.

A copy of the email to Judge Hebron is attached to these minutes.

13. CONSIDER APPROVAL OF PROCLAMATION FOR MAY AS MENTAL HEALTH AWARENESS MONTH.

Judge Hebron read the Proclamation for May as Mental Health Awareness Month.

Commissioner Simmons made a motion to approve of the Proclamation for May as Mental Health

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Awareness Month. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that Proclamation for May as Mental Health Awareness Month is HEREBY APPROVED.

A copy of the Proclamation for May as Mental Health Awareness Month is attached to these minutes.

14. CONSIDER APPROVAL OF MAINTENANCE AGREEMENT WITH CLIFFORD POWER SYSTEMS FOR A NEW LIGHT TRAILER.

Tully Davidson, EMC, requested that the court approve maintenance agreement with Clifford Power Systems for a new light trailer.

Commissioner Holland made a motion to approve of the maintenance agreement with Clifford Power Systems for a new light trailer. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the maintenance agreement with Clifford Power Systems for a new light trailer is HEREBY APPROVED.

A copy of the agreement is attached to these minutes.

15. CONSIDER APPROVAL OF ORDER AUTHORIZING MEMORIAL DAY FIREWORKS SALES.

Commissioner Gaskill made a motion to approve of the Order Authorizing Memorial Day Fireworks. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Order Authorizing Memorial Day Fireworks is HEREBY APPROVED.

A copy of the order is attached to these minutes.

16. CONSIDER APPROVAL OF ROAD PERMIT #2233 IN PRECINCT 4.

Commissioner Acker made a motion to approve of Road Permit #2233 in Precinct 4. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Road Permit #2233 in Precinct 4 is HEREBY APPROVED.

A copy of Road Permit #2233 is attached to these minutes.

17. CONSIDER APPROVAL OF GUARANTEED MAXIMUM PRICE AMENDMENT WITH JPJ CONSTRUCTION FOR THE NEW TAX OFFICE.

Commissioner Acker made a motion to approve of the Guaranteed Maximum Price Amendment with JPJ Construction for the new Tax Office. Commissioner Simmons seconded the motion and all members voted "aye".

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WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Guaranteed Maximum Price Amendment with JPJ Construction for the new Tax Office is HEREBY APPROVED.

A copy of the Guaranteed Maximum Price Amendment with JPJ Construction for the new Tax Office is attached to these minutes.

18. PUBLIC HEARING FOR THE REVISION OF LOTS 53, 54, AND 55, PHASE 1, WITH LAKE FORK COUNTRY CLUB ESTATES SUBDIVISION AND TAKE NECESSARY ACTION.

Judge Hebron called the public hearing into session at 9:40 a.m. for the Revision of Lots 53, 54, and 55, Phase 1, with Lake Fork Country Club Estates Subdivision and take necessary action.

Kari Perkins, Commissioners Office Manager, informed the court that all paperwork had been submitted.

Judge Hebron closed the public hearing at 9:41 a.m.

Commissioner Holland made a motion to approve of the Revision of Lots 53, 54, and 55, Phase 1, with Lake Fork Country Club Estates Subdivision. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 53, 54, and 55, Phase 1, with Lake Fork Country club Estates Subdivision is HEREBY APPROVED.

A copy of the notice is attached to these minutes.

19. PUBLIC HEARING FOR THE REVISION OF LOT N, SECTION 1, WITHIN HOLLY LAKE RANCH SUBDIVISION AND TAKE NECESSARY ACTION.

Judge Hebron called the public hearing into session at 9:41 a.m. for the Revision of Lot N, Section 1, within Holly Lake Ranch Subdivision and take necessary action.

Kari Perkins, Commissioners Office Manager, informed the court that all paperwork had been submitted.

Judge Hebron closed the public hearing at 9:42 a.m.

Commissioner Simmons made a motion to approve of the Revision of Lot N, Section 1, within Holly Lake Ranch Subdivision. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 53, 54, and 55, Phase 1, with Holly Lake Ranch Subdivision is HEREBY APPROVED.

A copy of the notice is attached to these minutes.

20. ACKNOWLEDGE ORDER OF ASSIGNMENT BY THE PRESIDING JUDGE TO THE 402ND JUDICIAL DISTRICT COURT.

Commissioner Holland made a motion to approve of the Order of Assignment by the Presiding Judge to the 402nd Judicial Court. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Order of Assignment by the

Agenda item #20 cont'd.

Presiding Judge to the 402nd Judicial Court is HEREBY APPROVED.

A copy of the order is attached to these minutes.

21. ACKNOWLEDGE THE SIGNED PURCHASING ACKNOWLEDGEMENTS FROM ELECTED OFFICIALS PER LOCAL GOVERNMENT CODE, CHAPTER 262.

Commissioner Simmons made a motion to acknowledge the signed purchasing acknowledgements from elected officials per Local government Code, Chapter 262. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the acknowledgement of the purchasing acknowledgements from elected officials per Local government Code, Chapter 262 is HEREBY APPROVED.

Copies of the acknowledgements are attached to these minutes.

22. PRESENTATION OF TAC RMP AWARD BY ISAAC GARCIA.

A presentation to the court was made by Isaac Garcia for the TAC RMP Award.

23. EXECUTIVE SESSION REGARDING PENDING OR THREATENED LITIGATION ISSUE AND TAKE NECESSARY ACTION.

Judge Hebron called an Executive Session at 9:49 a.m. and closed the Executive Session at 10:32 a.m.

There being no further business to come before this session, the Court adjourned.

Minutes were taken and prepared by Kelley Price, County Clerk on the 4th day of May, 2021 with Judge Hebron presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 4th day of May, 2021.

Given under my hand and official seal of office this the 4th day of May, 2021.

KELLEY PRICE
COUNTY CLERK, WOOD COUNTY, TEXAS