

MINUTES OF MEETING-REGULAR SESSION  
COMMISSIONERS' COURT-WOOD COUNTY, TEXAS  
October 5, 2021 – 9:00 A.M.

STATE OF TEXAS]  
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

LUCY HEBRON, COUNTY JUDGE  
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1  
JERRY GASKILL, COMMISSIONER PCT. #2  
MIKE SIMMONS, COMMISSIONER PCT. #3  
RUSSELL ACKER, COMMISSIONER PCT. #4  
KELLEY PRICE, COUNTY CLERK and  
TERRI SELLERS, COUNTY AUDITOR

County Judge, Lucy Hebron, presided for the following business, to-wit:

**1. CALL TO ORDER AND WELCOME.**

Judge Lucy Hebron called to order this Regular Session of the Commissioner's Court.

**2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.**

**3. PUBLIC COMMENTS**

Commissioner Gaskill presented to William Burge, a U.S. Flag flown over the Wood County Courthouse, for his service retirement from Wood County.

**4. PERSONNEL ACTION**

The personnel actions were presented to the Court for approval.

The personnel actions were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Simmons.

See copies of the personnel action forms attached to these minutes.

**NOTE:** *As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.*

**5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS**

**No action was taken on this agenda item.**

**6. CONSIDER APPROVAL OF CLAIMS.**

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:

Accounts Payable	\$287,135.48
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Voided Checks	273.00
Health and Dental Ck#89231-#89353	178,306.46
Payroll #19-2021	393,403.58

The claims were unanimously approved upon a motion by Commissioner Gaskill and second by Commissioner Simmons.

**7. CONSIDER APPROVAL TO ADVERTISE FOR BIDS ON ASPHALT BASE CRUDE OIL (ROAD OIL).**

Commissioner Holland made a motion to approve the advertisement for bids on asphalt base crude oil (road oil) with published dates being 10/7/21 and 10/14/21, with bids to open 10/18/21 and awarded on 10/19/21. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the advertisement for bids on asphalt base crude oil (road oil) with published dates being 10/7/21 and 10/14/21, with bids to opened 10/18/21 and awarded on 10/19/21 is HEREBY APPROVED.

A copy of the request to advertise is attached to these minutes.

**8. CONSIDER APPROVAL TO ADVERTISE FOR REQUESTS FOR PROPOSALS FOR INMATE MEDICAL SERVICES.**

Commissioner Simmons made a motion to approve the advertisement for requests for proposals for inmate medical services with published dates being 10/14/21 and 10/21/21, with bids to opened 10/25/21 and awarded on 11/2/21. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the advertisement for requests for proposals for inmate medical services with published dates being 10/14/21 and 10/21/21, with bids to open 10/25/21 and awarded on 11/2/21 is HEREBY APPROVED.

A copy of the request to advertise is attached to these minutes.

**9. CONSIDER APPROVAL OF RESOLUTION AUTHORIZING PROFESSIONAL SERVICE PROVIDER(S) SELECTION FOR AMERICAN RESCUE PLAN ACT (ARP ACT) PROGRAM(S).**

Commissioner Holland made a motion to approve of the Resolution authorizing Professional Service Provider(s) selection for the American Rescue Plan Act (ARP Act) Program(s). Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution authorizing Professional Service Provider(s) selection for the American Rescue Plan Act (ARP Act) Program(s) is HEREBY APPROVED.

A copy of Resolution #28-21 is attached to these minutes.

**10. CONSIDER APPROVAL OF RESOLUTION TO CREATE THE WOOD COUNTY K9 MEMORIAL GARDEN.**

Kelly Smith, Constable Pct. 2, presented to the court a Resolution to create the Wood County K9 Memorial Garden and asked the court for consideration of approval.

Commissioner Gaskill made a motion to approve of the Resolution to create the Wood County K9 Memorial Garden. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution to create the Wood County K9 Memorial Garden is HEREBY APPROVED.

A copy of Resolution #29-21 is attached to these minutes.

**11. CONSIDER APPROVAL OF RESOLUTION TO ACCEPT DONATIONS FOR CONSTABLE PCT 2 AND K9 OFFICER MATA.**

Kelly Smith, Constable Pct. 2, informed the court that these donations would be used for equipment for K9 Mata.

Commissioner Simmons made a motion to approve of the Resolution to accept donations for Constable Pct. 2 and K9 Officer Mata. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution to accept donations for Constable Pct. 2 and K9 Officer Mata is HEREBY APPROVED.

A copy of Resolution #30-21 is attached to these minutes.

**12. CONSIDER APPROVAL OF THE 2022 RESOLUTION FOR THE INDIGENT DEFENSE GRANT PROGRAM.**

Commissioner Gaskill made a motion to approve of the 2022 Resolution for the Indigent Defense Grant Program. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the 2022 Resolution for the Indigent Defense Grant Program is HEREBY APPROVED.

A copy of Resolution #31-21 is attached to these minutes.

**13. CONSIDER APPROVAL OF PROCLAMATION DECLARING OCTOBER 2021 AS DOMESTIC VIOLENCE AWARENESS MONTH.**

Angela Albers, Criminal District Attorney, asked the court to approve of Proclamation Declaring October 2021 as Domestic Violence Awareness Month.

Commissioner Holland made a motion to approve of the Proclamation Declaring October 2021 as Domestic Violence Awareness Month. Commissioner Gaskill seconded the motion and all members voted “aye”.

Agenda item #13 cont'd.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Proclamation Declaring October 2021 as Domestic Violence Awareness Month is HEREBY APPROVED.

A copy of the Proclamation Declaring October 2021 as Domestic Violence Awareness Month is attached to these minutes.

**14. CONSIDER APPROVAL OF PROCLAMATION DESIGNATING OCTOBER 3-9, 2021 AS NATIONAL 4-H WEEK.**

Commissioner Gaskill made a motion to approve of the Proclamation designating October 3-9, 2021 as National 4-H Week. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Proclamation designating October 3-9, 2021 as National 4-H Week is HEREBY APPROVED.

Emily Husmann, Extension Agent and Karly Kernes, 4-H member were present in court.

The Proclamation is attached to these minutes.

**15. CONSIDER APPROVAL OF ST. PAUL MISSIONARY BAPTIST CHURCH PROCLAMATION FOR 150 YEARS OF SERVICE AND HISTORICAL MILESTONE.**

Pastor Demethruis T. Boyd was present to give the history of the St. Paul Missionary Church as well as information for the planned reception for the 150 Years of Service and Historic Milestone.

Commissioner Gaskill made a motion to approve of the St. Paul Missionary Baptist Church Proclamation for 150 years of Service and Historic Milestone, Commissioner Holland second the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED AND DECREED that the St. Paul Missionary Baptist Church Proclamation for 150 years of Service and Historic Milestone is HEREBY APPROVED.

A copy of the Proclamation is attached to these minutes.

**16. CONSIDER APPROVAL OF CONSTABLE REPORTS.**

Commissioner Simmons made a motion to approve Constable Reports from Constable Pct.1, 2, 3 and 4. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Constable Reports from Constable Pct.1, 2, 3 and 4 are HEREBY APPROVED.

Copies of the Constable Reports are attached to these minutes.

**17. CONSIDER APPROVAL OF DISTRICT CLERK TECHNOLOGY FUND.**

Donna Huston, District Clerk, presented to the Court her District Clerk Preservation and Restorative Records Plan and asked the court for approval of District Clerk Technology Fund.

Commissioner Holland made a motion to approve of the District Clerk Technology Fund. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the District Clerk Technology Fund is HEREBY APPROVED.

A copy of the District Clerk Preservation and Restorative Records Plan is attached to these minutes.

**18. CONSIDER APPROVAL OF WOOD COUNTY EMPLOYEE HEALTH BENEFIT PLAN.**

Commissioner Gaskill made a motion to approve of the Wood County Employee Health Benefit Plan. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Wood County Employee Health Benefit Plan is HEREBY APPROVED.

A copy of the Wood County Employee Health Benefit Plan is attached to these minutes.

**19. CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH INDIGENT HEALTHCARE SOLUTIONS AND WOOD COUNTY FOR TERM ENDING 10/31/23.**

Commissioner Simmons made a motion to approve of Memorandum of Understanding with Indigent Healthcare Solutions and Wood County for term ending 10/31/23. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Memorandum of Understanding with Indigent Healthcare Solutions and Wood County for term ending 10/31/23 is HEREBY APPROVED.

A copy of the Memorandum of Understanding with Indigent Healthcare Solutions and Wood County for term ending 10/31/23 is attached to these minutes.

**20. CONSIDER APPROVAL OF THE NOTICE OF SPECIAL ELECTION FOR THE CONSTITUTIONAL AMENDMENT ELECTION.**

Rachel Pearson, Elections Dept., was present to request the courts approval of the Notice of Special Election for the Constitutional Amendment Election.

Commissioner Holland made a motion to approve of the Notice of Special Election for the Constitutional Amendment Election. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Notice of Special Election for the Constitutional Amendment Election is HEREBY APPROVED.

A copy of the notice is attached to these minutes.

**21. CONSIDER APPROVAL OF LAKE HOLBROOK LAKE HOUSE RENTAL AGREEMENT.**

Commissioner Gaskill made a motion to approve of the Lake Holbrook Lake House Rental Agreement. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Lake Holbrook Lake House Rental Agreement is HEREBY APPROVED.

A copy of the lease agreement is attached to these minutes.

**22. CONSIDER APPROVAL OF ROAD PERMIT #2241 FOR PRECINCT 4.**

Commissioner Acker made a motion to approve of Road Permit #2241 for Precinct 4. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that Road Permit #2241 for Precinct 4 is HEREBY APPROVED.

A copy of Road Permit #2241 for Precinct 4 is attached to these minutes.

**23. CONSIDER APPROVAL OF AMENDED PLAT FOR TALL TREE ESTATES SUBDIVISION.**

Kari Perkins, Office Manager for Commissioners, presented to the court an Amended Plat for Tall Tree Estates Subdivision located in Precinct 1.

Commissioner Holland made a motion to approve of the Amended Plat for Tall Tree Estates Subdivision. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Amended Plat for Tall Tree Estates Subdivision is HEREBY APPROVED.

**24. CONSIDER APPROVAL OF McMAHAN & LITTLEFIELD ESTATES SUBDIVISION.**

Kari Perkins, Office Manager for Commissioners, presented the McMahan & Littlefield Estates Subdivision for the courts approval located in Precinct 1.

Commissioner Holland made a motion to approve of the McMahan & Littlefield Estates Subdivision. Commissioner Acker added that no septic or water is included and water would be at the owners expense. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the McMahan & Littlefield Estates Subdivision, with no septic or water included, and water would be at the owners expense is HEREBY APPROVED.

**25. SET PUBLIC HEARING FOR THE REVISIONS OF LOTS 193, 194, AND 195, SECTION 8, HOLLY LAKE RANCH SUBDIVISION.**

Kari Perkins, Office Manager for Commissioners, informed the court that the Public Hearing for the Agenda item #25 cont'd.

Revisions of Lots 193, 194, and 195, Section 8, Holly Lake Ranch Subdivision would be published 10/14/21, 10/21/21, 10/28/21, with 30 days online and the public hearing set for 11/16/21 @ 9:00 A.M.

Commissioner Simmons made a motion to approve of the Public Hearing for the Revisions of Lots 193, 194, and 195, Section 8, Holly Lake Ranch Subdivision would be published 10/14/21, 10/21/21, 10/28/21, with 30 days online and the public hearing set for 11/16/21 @ 9:00 A.M. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Public Hearing for the Revisions of Lots 193, 194, and 195, Section 8, Holly Lake Ranch Subdivision would be published 10/14/21, 10/21/21, 10/28/21, with 30 days online and the public hearing set for 11/16/21 @ 9:00 A.M. is HEREBY APPROVED.

**26. SET PUBLIC HEARING FOR THE REVISIONS OF LOTS 210 AND 232, SECTION 8, HOLLY LAKE RANCH SUBDIVISION.**

Kari Perkins, Office Manager for Commissioners, informed the court that the Public Hearing for the Revisions of Lots 210 and 232, Section 8, Holly Lake Ranch Subdivision would be published 10/14/21, 10/21/21, 10/28/21, with 30 days online and the public hearing set for 11/16/21 @ 9:00 A.M.

Commissioner Simmons made a motion to approve of the Public Hearing for the Revisions of Lots 210 and 232, Section 8, Holly Lake Ranch Subdivision would be published 10/14/21, 10/21/21, 10/28/21, with 30 days online and the public hearing set for 11/16/21 @ 9:00 A.M. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Public Hearing for the Revisions of Lots 210 and 232, Section 8, Holly Lake Ranch Subdivision would be published 10/14/21, 10/21/21, 10/28/21, with 30 days online and the public hearing set for 11/16/21 @ 9:00 A.M. is HEREBY APPROVED.

**27. PUBLIC HEARING FOR THE REVISION OF LOTS 75 AND 76, SECTION 9, HOLLY LAKE RANCH SUBDIVISION AND TAKE NECESSARY ACTION.**

Judge Hebron called the Public Hearing into session at 9:50 A.M.

Kari Perkins, Office Manager for Commissioners, informed the court this was a 2 lot revision combining into Lot 75R and that all paperwork was complete.

Judge Hebron closed the Public Hearing at 9:51 A.M.

Commissioner Simmons made a motion to approve of the Revision of Lots 75 and 76, Section 9, Holly Lake Ranch Subdivision. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 75 and 76, Section 9, Holly Lake Ranch Subdivision is HEREBY APPROVED.

**28. ACKNOWLEDGE TWO (2) ORDERS OF ASSIGNMENT BY THE PRESIDING JUDGE TO THE 402ND JUDICIAL DISTRICT COURT.**

Commissioner Holland made a motion to approve of the two (2) Orders of Assignment by the Presiding Judge to the 402<sup>nd</sup> Judicial District Court. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the two (2) Orders of Assignment by the Presiding Judge to the 402<sup>nd</sup> Judicial District Court is HEREBY APPROVED.

Copies of the two (2) Orders of Assignment by the Presiding Judge to the 402<sup>nd</sup> Judicial District Court are attached to these minutes.

**29. COVID-19 IMPACT PRESENTATION BY UT HEALTH QUITMAN CHIEF EXECUTIVE OFFICER.**

Jared Smith, UT Health Chief Executive Officer, gave a Covid-19 Impact Presentation and requested assistance of the court.

A copy of the presentation is attached to these minutes.

**30. EXECUTIVE SESSION REGARDING IT DEPARTMENT.**

Judge Hebron called Executive Session in order at 10:18A.M.

**31. EXECUTIVE SESSION REGARDING PENDING OR THREATENED LITIGATION ISSUE AND TAKE NECESSARY ACTION.**

Judge Hebron resumed Regular Session at 10:45 A.M.

No action was taken.

There being no further business to come before this session, the Court adjourned.

Minutes were taken and prepared by Kelley Price, County Clerk on the 5<sup>TH</sup> day of October, 2021 with Judge Hebron presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 5<sup>th</sup> day of October, 2021.

Given under my hand and official seal of office this the 5<sup>th</sup> day of October, 2021.

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KELLEY PRICE  
COUNTY CLERK, WOOD COUNTY, TEXAS