

MINUTES OF MEETING-REGULAR SESSION  
COMMISSIONERS' COURT-WOOD COUNTY, TEXAS  
July 12, 2022 – 9:00 A.M.

STATE OF TEXAS]  
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

LUCY HEBRON, COUNTY JUDGE- Absent  
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1  
JERRY GASKILL, COMMISSIONER PCT. #2- Presiding  
MIKE SIMMONS, COMMISSIONER PCT. #3  
RUSSELL ACKER, COMMISSIONER PCT. #4  
SHIRLEY BURNS, CHIEF DEPUTY CLERK and  
TERRI SELLERS, COUNTY AUDITOR

Jerry Gaskill, Pct. 2 Commissioner, presided for the following business, to-wit:

**1. CALL TO ORDER AND WELCOME.**

Jerry Gaskill, Pct. 2 Commissioner, called to order this Regular Session of the Commissioner's Court.

**2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.**

**3. PUBLIC COMMENTS**

Ruth North, Pct. 2 resident, made a request to the Commissioner's Court supporting the use of paper ballots for upcoming elections.

**4. PERSONNEL ACTION**

The personnel actions were presented to the Court for approval.

The personnel actions were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Acker.

See copies of the personnel action forms attached to these minutes.

**NOTE: As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.**

**5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS**

The budget amendments to the 2022 budget were presented by the Auditor for consideration.

The budget amendments were unanimously approved upon a motion by Commissioner Simmons and second by Commissioner Acker.

A copy of the budget amendments is attached to these minutes.

**6. CONSIDER APPROVAL OF CLAIMS.**

Listings of claims were previously presented to each member of the Court and made available to the public

for inspection. Claims were presented as follows:

Accounts Payable	\$448,673.15
Direct Claims Paid	14,798.09
Health and Dental Ck#90890-#90959	94,812.87
Payroll #14-2022	404,794.43

The claims were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Simmons.

**7. CONSIDER APPROVAL OF THE ORDER OF ASSIGNMENT BY THE PRESIDING JUDGE TO THE COUNTY COURT OF WOOD COUNTY, TEXAS.**

Commissioner Holland made a motion to approve of the Order of Assignment by the Presiding Judge to the County Court of Wood County, Texas. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Order of Assignment by the Presiding Judge to the County Court of Wood County, Texas is HEREBY APPROVED.

A copy of the order is attached to these minutes.

**8. CONSIDER APPROVAL OF THE GENERAL CERTIFICATE OF WOOD COUNTY FOR THE EAST TEXAS HOUSING FINANCE CORPORATION, AS REQUIRED BY THE STATE OF TEXAS.**

Commissioner Simmons made a motion to approve of the General Certificate of Wood County for the East Texas Housing Finance Corporation, as required by the State of Texas. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the General Certificate of Wood County for the East Texas Housing Finance Corporation, as required by the State of Texas is HEREBY APPROVED.

A copy of the General Certificate of Wood County for the East Texas Housing Finance Corporation, as required by the State of Texas is attached to these minutes.

**9. CONSIDER APPROVAL OF ENVIRONMENTAL OFFICE REPORT FOR JUNE 2022.**

Commissioner Holland made a motion to approve of the Environmental Office Report for June 2022. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Environmental Office Report for June 2022 is HEREBY APPROVED.

A copy of the Environmental Office Report for June 2022 is attached to these minutes.

**10. CONSIDER APPROVAL OF ROAD PERMIT #2252 FOR PRECINCT 2.**

Commissioner Gaskill made a motion to approve of Road Permit #2252 for Precinct 2. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUGDED and DECREED that Road Permit #2252 for Precinct 2 is HEREBY APPROVED.

A copy Road Permit #2252 for Precinct 2 is attached to these minutes.

**11. CONSIDER APPROVAL OF ROAD PERMIT #2253 AND #2254 FOR PRECINCT 4.**

Commissioner Acker made a motion to approve of Road Permit #2253 and #2254 for Precinct 4. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUGDED and DECREED that Road Permit #2253 and #2254 for Precinct 4 is HEREBY APPROVED.

A copy Road Permit #2253 and #2254 for Precinct 4 is attached to these minutes.

**12. CONSIDER AWARD OF BID #2022-004 FOR ROAD MATERIALS.**

Commissioner Simmons made a motion to approve Primary Award to Wood County Asphalt and Secondary Award to Texas Bit for Bid #2022-004 for road materials. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUGDED and DECREED that the Primary Award to Wood County Asphalt and Secondary Award to Texas Bit for Bid #2022-004 for road materials is HEREBY APPROVED.

A copy of Bid #2022-004 for road materials is attached to these minutes.

**13. CONSIDER AWARD OF RFP # 04-22 CONSTRUCTION MANAGER AT RISK (ONE-STEP PROCESS) FOR THE WOOD COUNTY COURTHOUSE BOILER AND CHILLER SYSTEM REPLACEMENT.**

Commissioner Acker made a motion to approve RFP # 04-22 Construction Manager at Risk (One Step Process) for the Wood County Courthouse Boiler and Chiller System Replacement with JPJ Construction being the only response received. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUGDED and DECREED that the RFP # 04-22 Construction Manager at Risk (One Step Process) for the Wood County Courthouse Boiler and Chiller System Replacement with JPJ Construction being the only response received is HEREBY APPROVED.

A copy of RFP # 04-22 Construction Manager at Risk (One Step Process) for the Wood County Courthouse Boiler and Chiller System Replacement is attached to these minutes.

**14. CONSIDER APPROVAL OF LETTER REQUESTING ASSISTANCE FROM ALLISON, BASS & MCGEE, PLLC REGARDING ROAD ISSUES.**

Commissioner Gaskill made a motion to approve of the letter requesting assistance from Allison, Bass & McGee, PLLC regarding road issues. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the letter requesting assistance from Allison, Bass & McGee, PLLC regarding road issues is HEREBY APPROVED.

A copy of the letter is attached to these minutes.

**15. SET PUBLIC HEARING FOR THE REVISION OF LOTS 11, 12, AND 13, WITHIN CORY MOREHEAD #21 SUBDIVISION.**

Kari Perkins, County Commissioners Office Manager, presented to the court the dates for the Public Hearing for the Revision of Lots 11, 12, and 13, within Cory Morehead #21 Subdivision on 8/23/22 at 9:00 A.M. with publication dates being 7/21/22, 7/28/22, 8/4/22 with 30 days online.

Commissioner Simmons made a motion to approve of the Public Hearing for the Revision of Lots 11, 12, and 13, within Cory Morehead #21 Subdivision on 8/23/22 at 9:00 A.M. with publication dates being 7/21/22, 7/28/22, 8/4/22 with 30 days online. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Public Hearing for the Revision of Lots 11, 12, and 13, within Cory Morehead #21 Subdivision on 8/23/22 at 9:00 A.M. with publication dates being 7/21/22, 7/28/22, 8/4/22 with 30 days online is HEREBY APPROVED.

**16. ACKNOWLEDGE FINANCIAL AUDIT REPORT FROM PATILLO, BROWN AND HILL, LLP.**

Terri Sellars, County Auditor, presented to the court the Financial Audit from Patillo, Brown and Hill, LLP. and requested the courts acknowledgement.

Commissioner Holland made a motion to acknowledge the Financial Audit from Patillo, Brown and Hill, LLP. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the acknowledgement of Financial Audit from Patillo, Brown and Hill, LLP is HEREBY APPROVED.

A copy of the Financial Audit from Patillo, Brown and Hill, LLP is attached to these minutes.

**17. EXECUTIVE SESSION REGARDING PENDING LITIGATION AND TAKE NECESSARY ACTION.**

No action taken.

There being no further business to come before this session, the Court adjourned.

Minutes were taken by Shirley Burns, Chief Deputy and prepared by Kelley Price, County Clerk on the 12<sup>th</sup> day of July, 2022 with Judge Hebron presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 12<sup>th</sup> day of July, 2022.

Given under my hand and official seal of office this the 12<sup>th</sup> day of July, 2022.



  
KELLEY PRICE  
COUNTY CLERK, WOOD COUNTY, TEXAS