

MINUTES OF MEETING-REGULAR SESSION
COMMISSIONERS' COURT-WOOD COUNTY, TEXAS
May 17, 2022 – 9:00 A.M.

STATE OF TEXAS]
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

LUCY HEBRON, COUNTY JUDGE
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1
JERRY GASKILL, COMMISSIONER PCT. #2
MIKE SIMMONS, COMMISSIONER PCT. #3
RUSSELL ACKER, COMMISSIONER PCT. #4
KELLEY PRICE, COUNTY CLERK and
TERRI SELLARS, COUNTY AUDITOR

Judge Hebron presided for the following business, to-wit:

1. CALL TO ORDER AND WELCOME.

Judge Hebron called to order this Regular Session of the Commissioner's Court.

2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.

3. PUBLIC COMMENTS

No Action taken on this agenda item.

4. PERSONNEL ACTION

The personnel actions were presented to the Court for approval.

The personnel actions were unanimously approved upon a motion by Commissioner Gaskill and second by Commissioner Holland.

See copies of the personnel action forms attached to these minutes.

NOTE: As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.

5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS

The budget amendments to the 2022 budget were presented by the Auditor for consideration.

The budget amendments were unanimously approved upon a motion by Commissioner Simmons and second by Commissioner Acker.

A copy of the line-item transfers and budget amendments are attached to these minutes

6. CONSIDER APPROVAL OF CLAIMS.

Listings of claims were previously presented to each member of the Court and made available to the public

for inspection. Claims were presented as follows:

Accounts Payable	\$519,731.52
Direct Claims Paid	14,948.56
Health and Dental Ck#90568-#90645	61,344.23
Payroll #09-2022	403,921.19

The claims were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Gaskill.

7. CONSIDER APPROVAL OF TREASURER'S REPORTS.

Becky Burford, County Treasurer, presented to the court the Treasurer's Reports for January, February, March and April, 2022 and gave a brief recap.

Commissioner Gaskill made a motion to approve of the Treasurer's Reports for the months ending for January, February, March and April 2022. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Treasurer's Reports for January, February, March and April, 2022 are HEREBY APPROVED.

Copies of the Treasurer's Reports are attached to these minutes.

8. CONSIDER APPROVAL OF PLEDGED SECURITIES.

Becky Burford, County Treasurer, presented to the court the pledged securities from BTH Bank and asked for approval.

Commissioner Holland made a motion to approve of the pledged securities from BTH Bank. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the pledged securities from BTH Bank are HEREBY APPROVED.

A copy of the pledged securities from BTH Bank are attached to these minutes.

9. CONSIDER APPROVAL OF ANNUAL REVIEW OF THE WOOD COUNTY INVESTMENT POLICY AND RESOLUTION NAMING THE WOOD COUNTY INVESTMENT OFFICER.

Commissioner Gaskill made a motion to approve of the Annual Review of the Wood County Investment Policy and Resolution naming the Wood County Investment Officer. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Annual Review of the Wood County Investment Policy and Resolution naming the Wood County Investment Officer is HEREBY APPROVED.

A copy of the Annual Review of the Wood County Investment Policy and Resolution naming the Wood County Investment Officer, Resolution # 5-2022, is attached to these minutes.

10. CONSIDER APPROVAL OF THE WOOD COUNTY CHILD WELFARE & PROTECTION BOARD MEMBER ROSTER.

Commissioner Holland made a motion to approve of the Wood County Child Welfare & Protection Board Member Roster. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Wood County Child Welfare & Protection Board Member Roster is HEREBY APPROVED.

A copy of the Wood County Child Welfare & Protection Board Member Roster is attached to these minutes.

11. CONSIDER APPROVAL OF PROCLAMATION RECOGNIZING NATIONAL POLICE WEEK AS MAY 15-21, 2022.

Judge Hebron read the Proclamation Recognizing National Police Week as May 15-21, 2022.

Commissioner Simmons made a motion to approve of the Proclamation Recognizing National Police Week as May 15-21, 2022. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Proclamation Recognizing National Police Week as May 15-21, 2022 is HEREBY APPROVED.

A copy of the Proclamation Recognizing National Police Week as May 15-21, 2022 is attached to these minutes.

12. CONSIDER APPROVAL OF RESOLUTION TO REQUEST UNCLAIMED CAPITAL CREDITS.

Commissioner Holland made a motion to approve of the Resolution to request Unclaimed Capital Credits. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution to request Unclaimed Capital Credits is HEREBY APPROVED.

A copy of Resolution #6-22 is attached to these minutes.

13. CONSIDER APPROVAL OF CONSTABLE REPORTS.

Commissioner Simmons made a motion to approve of the Constable Reports from Pct. 1, 2, 3 and 4. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Constable Reports from Pct. 1, 2, 3 and 4 are HEREBY APPROVED.

Copies of the Constables Reports are attached to these minutes.

14. CANVASS THE RESULTS OF THE MAY 7, 2022, CONSTITUTIONAL AMENDMENT ELECTION AND TAKE NECESSARY ACTION.

Agenda Item #14 cont'd.

Laura Wise, Election Administrator, presented to the court the results of the May 7, 2022, Constitutional Amendment Election and asked the court to canvass.

Commissioner Acker made a motion to approve of the Canvass of the results of the May 7, 2022, Constitutional Amendment Election. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Canvass of the results of the May 7, 2022, Constitutional Amendment Election is HEREBY APPROVED.

A copy of the canvassed results are attached to these minutes.

15. CONSIDER APPROVAL OF PITNEY BOWES RENTAL AGREEMENT FOR THE COURTHOUSE POSTAGE MACHINE.

Commissioner Holland made a motion to approve of the Pitney Bowes Rental Agreement for the courthouse postage machine. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Pitney Bowes Rental Agreement for the courthouse postage machine is HEREBY APPROVED.

Terri Sellars, County Auditor, informed the court that the District Clerk would oversee the machine.

A copy of the agreement is attached to these minutes.

16. CONSIDER APPROVAL OF ENVIROMENTAL OFFICE REPORT FOR APRIL 2022.

Commissioner Simmons made a motion to approve of Environmental Office Report for April 2022. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDED, ADJUDGED and DECREED that the Environmental Office Report for April 2022 is HEREBY APPROVED.

A copy of the Environmental Office Report for April 2022 is attached to these minutes.

17. CONSIDER APPROVAL OF INTERLOCAL CORPORATION AGREEMENT WITH FRANKLIN COUNTY FOR THE HOUSING OF INMATES.

Commissioner Holland made a motion to approve of the Interlocal Corporation Agreement with Franklin County for the housing of inmates. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the the Interlocal Corporation Agreement with Franklin County for the housing of inmates is HEREBY APPROVED.

A copy of Interlocal Agreement # 22-12 is attached to these minutes.

18. CONSIDER APPROVAL OF SURPLUS SALE FOR THE WOOD COUNTY SHERIFF'S OFFICE THROUGH WWW.AUCTIONEEREXPRESS.COM .

Commissioner Simmons made a motion to approve of the Surplus Sale for the Wood County Sheriff's Office through www.auctioneerexpress.com . Commissioner Acker seconded the motion and all members voted

Agenda Item #18 cont'd..

“aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Surplus Sale for the Wood County Sheriff's Office through www.auctioneerexpress.com is HEREBY APPROVED.

A copy of the Sale of Surplus is attached to these minutes.

19. CONSIDER APPROVAL OF ROAD PERMIT #2251 FOR PRECINCT 4.

Commissioner Acker made a motion to approve of Road Permit #2251 for Precinct 4. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that Road Permit #2251 for Precinct 4 is HEREBY APPROVED.

A copy of Road Permit #2251 for Precinct 4 is attached to these minutes.

20. SET PUBLIC HEARING FOR THE REVISIONS OF LOTS 359, 360 AND 361, SECTION 2, HOLLY LAKE RANCH SUBDIVISION.

Kari Perkins, Office Manager for County Commissioners, informed the court that a Public Hearing for the Revision of Lots 359, 360 and 361, Section 2, Holly Lake Ranch Subdivision is set for 6/28/22 at 9:00 A.M. with published dates being 5/26/22, 6/2/22, 6/9/22 with 30 days online.

Commissioner Simmons made a motion to approve of the Public Hearing for the Revision of Lots 359, 360 and 361, Section 2, Holly Lake Ranch Subdivision set for 6/28/22 at 9:00 A.M. with published dates being 5/26/22, 6/2/22, 6/9/22 with 30 days online. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Public Hearing for the Revision of lots 359, 360 and 361, section 2, Holly Lake Ranch Subdivision is set for 6/28/22 at 9:00 A.M. with published dates being 5/26/22, 6/2/22, 6/9/22 with 30 days online is HEREBY APPROVED.

21. CONSIDER APPROVAL OF THE RESERVE AT TUSCANY, PHASE II.

Kari Perkins, Office Manager for County Commissioners, informed the court that all documentation was complete.

Commissioner Gaskill made a motion to approve of The Reserve at Tuscany, Phase II. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that The Reserve at Tuscany, Phase II is HEREBY APPROVED.

21. CONSIDER APPROVAL OF THE RESERVE AT TUSCANY, PHASE III.

Kari Perkins, Office Manager for County Commissioners, informed the court that all documentation was complete.

Commissioner Gaskill made a motion to approve of The Reserve at Tuscan, Phase III. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that The Reserve at Tuscan, Phase III is HEREBY APPROVED.

23. EXECUTIVE SESSION REGARDING PERSONNEL.

Ms. Burford requested of the court that this Executive Session be made public due to the fact it was regarding her office. The court agreed to include this session in public with agenda item #25.

24. EXECUTIVE SESSION, PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE, TO CONSULT WITH ITS ATTORNEY IN ORDER TO SEEK ADVICE ABOUT PENDING OR CONTEMPLATED LITIGATION OR A SETTLEMENT OFFER, AND IN MATTERS IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH CHAPTER 155 OF THE GOVERNMENT CODE.

Judge Hebron called the Executive Session in order at 9:33 A.M.

Judge Hebron called the Regular Session back in order at 10:37 A.M.

25. CONSIDER AND TAKE NECESSARY ACTION TO ACCEPT THE RESIGNATION FOR ANOTHER POSITION OF THE COUNTY TREASURER, BECKY BURFORD, EFFECTIVE MAY 17, 2022.

Becky Burford, County Treasurer, spoke of her story and her work affiliations with Wood County. She asked the court to accept her resignation as the County Treasurer and requested that they consider the appointment of Daphne Carter as the new County Treasurer. Judge Hebron and Commissioners Gaskill and Acker thanked Becky for her service and dedication to Wood County.

Commissioner Gaskill made a motion to accept the resignation of Becky Burford. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED to accept the resignation of Becky Burford is HEREBY APPROVED.

26. CONSIDER AND TAKE NECESSARY ACTION TO FILL THE VACANCY IN THE OFFICE OF THE WOOD COUNTY TREASURER PURSUANT TO TEXAS LOCAL GOVERNMENT CODE, SECTION 87.041, AND APPROVE A BOND PURSUANT TO TEXAS LOCAL GOVERNMENT CODE, SECTION 83.002.

Agenda Item #26

Commissioner Holland made a motion to approve of the appointment Of Daphne Carter to the Wood County Treasurer position, as she was the only candidate to run for the office of County Treasurer in the past Primary Election. Judge Hebron added that the motion would also include approving the bond of Daphne Carter. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Appointment of Daphne Carter as the Wood County Treasurer and her bond is HEREBY APPROVED.

A copy of the Statement, Oath and Bond is attached to these minutes.


There being no further business to come before this session, the Court adjourned.

Minutes were taken and prepared by Kelley Price, County Clerk on the 17th day of May, 2022 with Judge Hebron presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 17th day of May, 2022.

Given under my hand and official seal of office this the 17th day of May, 2022.




KELLEY PRICE
COUNTY CLERK, WOOD COUNTY, TEXAS