

MINUTES OF MEETING-REGULAR SESSION
COMMISSIONERS' COURT-WOOD COUNTY, TEXAS
September 20, 2022 – 9:00 A.M.

STATE OF TEXAS]
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

LUCY HEBRON, COUNTY JUDGE
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1
JERRY GASKILL, COMMISSIONER PCT. #2
MIKE SIMMONS, COMMISSIONER PCT. #3
RUSSELL ACKER, COMMISSIONER PCT. #4
KELLEY PRICE, COUNTY CLERK and
TERRI SELLARS, COUNTY AUDITOR

Judge Hebron presided for the following business, to-wit:

1. CALL TO ORDER AND WELCOME.

Judge Hebron called to order this Regular Session of the Commissioner's Court.

2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.

3. PUBLIC COMMENTS

Jennifer LePore, representative of Concerned Citizens of Wood County, informed the court of her support of the hand marked paper ballots. See attached.

Ray North, Atty. representative of Concerned Citizens of Wood County, informed the court of his support of the hand marked paper ballots.

4. PERSONNEL ACTION

The personnel actions were presented to the Court for approval.

The personnel actions were unanimously approved upon a motion by Commissioner Gaskill and second by Commissioner Acker.

See copies of the personnel action forms attached to these minutes.

NOTE: As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.

5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS

No action was taken on this agenda item.

6. CONSIDER APPROVAL OF CLAIMS.

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:

Accounts Payable	\$448,429.04
Direct Claims Paid	1,671.64
Health and Dental Ck #91279-91356	130,161.15
Payroll #19-2022	407,422.11

The claims were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Simmons.

7. CONSIDER APPROVAL OF ENVIRONMENTAL OFFICER REPORTS.

Commissioner Simmons made a motion to approve of the Environmental Offer Report for August 2022. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Environmental Officer Report for August 2022 is HEREBY APPROVED.

A copy of the Environmental Officer Report for August 2022 is attached to these minutes.

8. CONSIDER APPROVAL OF UPDATED TRAVEL POLICY.

Commissioner Acker made a motion to approve of the updated Travel Policy. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the updated Travel Policy is HEREBY APPROVED.

A copy of the updated Travel Policy is attached to these minutes.

9. CONSIDER APPROVAL OF ORDER SETTING COMPENSATION FOR COUNTY AUDITOR, ASSISTANT COUNTY AUDITORS AND COURT REPORTER FOR FISCAL YEAR 2023.

Commissioner Simmons made a motion to approve of the Order Setting Compensation for County Auditor, Assistant County Auditors and Court Reporter. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Order Setting Compensation for County Auditor, Assistant County Auditors and Court Reporter is HEREBY APPROVED.

A copy of the Order Setting Compensation for County Auditor, Assistant County Auditors and Court Reporter is attached to these minutes.

10. CONSIDER APPROVAL OF TREASURER REPORTS.

Daphne Carter, County Treasurer, presented the Treasurers Reports for May 2022 and requested the courts approval.

Commissioner Gaskill made a motion to approve of the Treasurers Reports for May 2022. Commissioner Holland seconded the motion and all members voted “aye”.

Agenda item #10 cont'd.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Treasurers Reports for May 2022 are HEREBY APPROVED.

Copies of the Treasurers Reports for May 2022 are attached to these minutes.

11. CONSIDER APPROVAL OF COMMISSIONERS COURT MEETING DATES FOR FY2023.

Commissioner Simmons made a motion to approve of the Commissioner's Court Meeting Dates for FY 2023. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Commissioner's Court Meeting Dates for FY 2023 are HEREBY APPROVED.

A copy of the Commissioner's Court Meeting Dates for FY 2023 is attached to these minutes.

12. CONSIDER APPROVAL OF WOOD COUNTY HOLIDAYS FOR 2023.

Commissioner Holland made a motion to approve of Wood County Holidays for 2023. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Wood County Holidays for 2023 are HEREBY APPROVED.

A copy of the Wood County Holidays for 2023 is attached to these minutes.

13. CONSIDER APPROVAL OF WOOD COUNTY PAYROLL DATES FOR FISCAL YEAR 2023.

Commissioner Simmons made a motion to approve of Wood County Payroll Dates for Fiscal Year 2023. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Wood County Payroll Dates for Fiscal Year 2023 are HEREBY APPROVED.

A copy of the Wood County Payroll Dates for Fiscal Year 2023 is attached to these minutes.

14. CONSIDER APPROVAL OF 2023 EMPLOYEE COMPENSATION AND CLASSIFICATION SCHEDULE.

Commissioner Holland made a motion to approve of the 2023 Employee Compensation and Classification Schedule. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the 2023 Employee Compensation and Classification Schedule is HEREBY APPROVED.

A copy of the 2023 Employee Compensation and Classification Schedule is attached to these minutes.

15. CONSIDER APPROVAL OF 2023 DEPARTMENTAL EMPLOYEE COMPENSATION SCHEDULE.

Commissioner Gaskill made a motion to approve of the 2023 Departmental Employee Compensation Schedule. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the 2023 Departmental Employee Compensation Schedule is HEREBY APPROVED.

A copy of the 2023 Departmental Employee Compensation Schedule is attached to these minutes.

16. CONSIDER APPROVAL OF RESOLUTION FROM MEALS ON WHEELS TO AUTHORIZE THE COUNTY GRANT PROGRAM FOR PROGRAM YEAR 2023.

Commissioner Acker made a motion to approve of the Resolution from Meals on Wheels to authorize the County Grant Program for Year 2023. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution from Meals on Wheels to authorize the County Grant Program for Year 2023 is HEREBY APPROVED.

A copy of Resolution #11-22 is attached to these minutes.

17. CONSIDER APPROVAL OF 2023 SHERIFF’S AND CONSTABLES’ FEES.

Kelley Price, County Clerk, informed the court that a notice was emailed to the Sheriff and Constables requesting any changes to the Sheriff’s and Constables’ Fees be sent to her so they could be submitted to the court. Ms. Price noted that no changes were submitted and fees were to be approved with no changes.

Commissioner Holland made a motion to approve of the 2023 Sheriff’s and Constables’ Fees with ‘No Changes’. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the 2023 Sheriff’s and Constables’ Fees with ‘No Changes’ is HEREBY APPROVED.

A copy of the email and fees are attached. County Clerk submitted 2023 Sheriff’s and Constables’ Fees to the State Comptroller.

18. CONSIDER APPROVAL OF ORDER SETTING THE TERMS OF THE CONSTITUTIONAL COUNTY COURT.

Commissioner Simmons made a motion to approve of the Order Setting the Terms of the Constitutional County Court. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Order Setting the Terms of the Constitutional County Court is HEREBY APPROVED.

A copy of the Order Setting the Terms of the Constitutional County Court is attached to these minutes.

19. CONSIDER APPROVAL OF THE WOOD COUNTY CRIMINAL DISTRICT ATTORNEY'S BUDGETS FOR THE FORFEITURE AND HOT CHECK FUNDS FOR FY 2023.

Commissioner Gaskill made a motion to approve of the Wood County Criminal District Attorney's Budgets for the Forfeiture and Hot Check Funds for FY 2023. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Wood County Criminal District Attorney's Budgets for the Forfeiture and Hot Check Funds for FY 2023 is HEREBY APPROVED.

A copy of the Wood County Criminal District Attorney's Budgets for the Forfeiture and Hot Check Funds for FY 2023 is attached to these minutes.

20. CONSIDER APPROVAL OF THE RENEWAL CONTRACTS WITH SAVNS AND APRISS FOR TERM ENDING 8/31/23.

Commissioner Holland made a motion to approve of the Renewal Contracts with SAVNS and APRISS for term ending 8/31/23. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Renewal Contracts with SAVNS and APRISS for term ending 8/31/23 is HEREBY APPROVED.

A copy of the Renewal Contracts with SAVNS and APRISS for term ending 8/31/23 is attached to these minutes.

21. CONSIDER APPROVAL OF THE FY23 WOOD COUNTY VINE/SAVNS SERVICE AGREEMENT.

Commissioner Acker made a motion to approve of the FY23 Wood County VINE/SAVNS Service Agreement. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the FY23 Wood County VINE/SAVNS Service Agreement is HEREBY APPROVED.

A copy of the FY23 Wood County VINE/SAVNS Service Agreement is attached to these minutes.

22. CONSIDER APPROVAL OF UPDATED WOOD COUNTY CHILD WELFARE BOARD ROSTER.

Commissioner Acker made a motion to approve of the updated Wood County Child Welfare Board Roster. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the updated Wood County Child Welfare Board Roster is HEREBY APPROVED.

A copy of the updated Wood County Child Welfare Board Roster is attached to these minutes.

23. CONSIDER APPROVAL OF WOOD COUNTY CHILD WELFARE BOARD REVISED ALLOTMENTS AND BY-LAWS.

Agenda item #23 cont'd.

Commissioner Gaskill made a motion to approve of the Wood County Child Welfare Board Revised Allotments and By-Laws. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Wood County Child Welfare Revised Allotments and By-Laws is HEREBY APPROVED.

A copy of the Wood County Child Welfare Board Revised Allotments and By-Laws is attached to these minutes.

24. DISCUSS AND CONSIDER APPROVAL OF REQUEST FROM SHARON WATER SUPPLY CORPORATION FOR WOOD COUNTY TO SPONSOR A 2023-2024 COMMUNITY BLOCK DEVELOPMENT GRANT (CDBG) APPLICATION THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE.

Kari Perkins, County Commissioners Office Manager, informed the court this agenda item was approved on the prior Commissioner Court Meeting but was dated for the year 2025-2026. The request is to approve of the changing of the dates to 2023-2024.

Commissioner Simmons made a motion to approve of the request from Sharon Water Supple Corporation for Wood County to sponsor a 2023-2024 Community Block Development Grant (CDBG) Application through the Texas Department of Agriculture. Commissioner Acker seconded the motion and all members voted “aye”

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the request from Sharon Water Supple Corporation for Wood County to sponsor a 2023-2024 Community Block Development Grant (CDBG) Application through the Texas Department of Agriculture is HEREBY APPROVED.

25. CONSIDER APPROVAL OF RESOLUTION APPROVING THE USE OF THE AMERICAN RESCUE ACT FUNDS.

Commissioner Simmons made a motion to approve of the Resolution approving the use of the American Rescue Act Funds. Commissioner Holland seconded the motion. Commissioner Gaskill “abstained” and all other members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution approving the use of the American Rescue Act Funds is HEREBY APPROVED.

A copy of Resolution #12-22 is attached to these minutes.

26. CONSIDER APPROVAL OF SUBRECIPIENT AGREEMENT WITH THE CITY OF MINEOLA FOR THE “HONEY MONSTER” PLANT.

Mercy Rushing, Mineola City Manager, presented to the court a Subrecipient Agreement with the City of Mineola and asked for the court’s approval.

Agenda item #26 cont'd.

Commissioner Holland made a motion to approve of the Subrecipient Agreement with the City Of Mineola. Commissioner Simmons seconded the motion. Commissioner Gaskill “abstained” and all other members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Subrecipient Agreement with the City of Mineola is HEREBY APPROVED.

A copy of the Subrecipient Agreement with the City of Mineola is attached to these minutes.

27. CONSIDER APPROVAL OF ROAD PERMIT #2259 FOR PRECINCT 3.

Commissioner Simmons made a motion to approve of Road Permit #2259 for Precinct 3. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Road Permit #2259 for Precinct 3 is HEREBY APPROVED.

A copy of Road Permit #2259 for Precinct 3 is attached to these minutes.

28. CONSIDER APPROVAL OF FLORES ACRES SUBDIVISION.

Kari Perkins, County Commissioner’s Office Manager, presented to the court a three (3) lot subdivision and she noted all documentation was complete.

Commissioner Simmons made a motion to approve of the Flores Acres Subdivision. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Flores Acres Subdivision is HEREBY APPROVED.

29. SET PUBLIC HEARING FOR THE REVISION OF LOTS 228 AND 229, SECTION 6, HOLLY LAKE RANCH SUBDIVISION.

Kari Perkins, County Commissioner’s Office Manager, informed the court a Public Hearing was set for the Revision of Lots 228 and 229, Section 6, Holly Lake Ranch Subdivision for 11/1/22 with publication dates being 9/29/21, 10/6/22, 10/13/22 and 30 days online publication.

Commissioner Holland made a motion to approve of the Public Hearing set for the Revision of Lots 228 and 229, Section 6, Holly Lake Ranch Subdivision for 11/1/22 with publication dates being 9/29/21, 10/6/22, 10/13/22 and 30 days online publication. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Public Hearing set for the Revision of Lots 228 and 229, Section 6, Holly Lake Ranch Subdivision for 11/1/22 with publication dates being 9/29/21, 10/6/22, 10/13/22 and 30 days online publication is HEREBY APPROVED.

30. PUBLIC HEARING FOR THE REVISION OF LOTS 204 AND 205, SECTION 5, HOLLY LAKE RANCH SUBDIVISION AND TAKE NECESSARY ACTION.

Judge Hebron opened the Public Hearing at 9:50 a.m.

Kari Perkins, County Commissioner's Office Manager, informed the court that this 2-lot revision of Lots 204 and 205, Section 5, Holly Lake Ranch Subdivision would be known as Lot 204R. Ms. Perkins noted all documentation was complete and the owners were present.

Judge Hebron closed the Public Hearing at 9:51 a.m.

Commissioner Simmons made a motion to approve of the Revision of Lots 204 and 205, Section 5, Holly Lake Ranch Subdivision. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 204 and 205, Section 5, Holly Lake Ranch Subdivision is HEREBY APPROVED.

31. PUBLIC HEARING FOR THE REVISION OF LOTS 91, 216, 217 AND 218, SECTION 2, HOLLY LAKE RANCH SUBDIVISION AND TAKE NECESSARY ACTION.

Judge Hebron opened the Public Hearing at 9:52 a.m.

Kari Perkins, County Commissioner's Office Manager, informed the court that this Revision of Lots 91, 216, 217, and 218, Section 2, Holly Lake Ranch Subdivision would be known as Lot 216R. Ms. Perkins noted all documentation was complete.

Judge Hebron closed the Public Hearing at 9:53 a.m.

Commissioner Holland made a motion to approve of the Revision of Lots 91, 216, 217, and 218, Section 2, Holly Lake Ranch Subdivision known as Lot 216R Holly Lake Ranch Subdivision. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 91, 216, 217, and 218, Section 2, Holly Lake Ranch Subdivision, known as Lot 216R, Holly Lake Ranch Subdivision is HEREBY APPROVED.

32. ACKNOWLEDGE ORDER OF ASSIGNMENT BY THE PRESIDING JUDGE TO THE 402ND DISTRICT COURT OF WOOD COUNTY, TEXAS.

Commissioner Gaskill made a motion to approve the Order of Assignment by the Presiding Judge to the 402nd District Court of Wood County, Texas. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Order of Assignment by the Presiding Judge to the 402nd District Court of Wood County, Texas is HEREBY APPROVED.

A copy of the Order of Assignment by the Presiding Judge to the 402nd District Court of Wood County, Texas is attached to these minutes.

33.. EXECUTIVE SESSION REGARDING PERSONNEL AND / OR PENDING LITIGATION AND TAKE NECESSARY ACTION.

Judge Hebron called the meeting into Executive Session at 9:55 A.M.

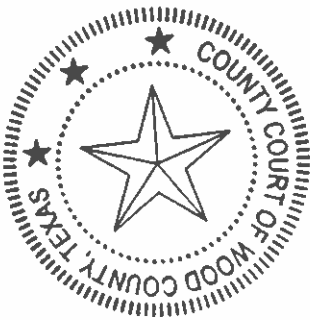
Judge Hebron closed the Executive Session at 10:27 A.M.

There being no further business to come before this session, the Court adjourned.

Minutes were taken and prepared by Kelley Price, County Clerk on the 20th day of September, 2022 with Judge Hebron presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 20th day of September, 2022.

Given under my hand and official seal of office this the 20th day of September, 2022.



Kelley Price
KELLEY PRICE
COUNTY CLERK, WOOD COUNTY, TEXAS