



Donna Huston – District Clerk Wood County, Texas

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TEMPORARY HOURS AND ALTERNATIVE OFFICE PROCEDURES FOR THE WOOD COUNTY DISTRICT CLERK'S OFFICE

THE WOOD COUNTY COMMISSIONER'S COURT DECLARED A LOCAL STATE
OF DISASTER AS OF MARCH 20, 2020

In accordance with this declaration, public access to the Wood County Courthouse has been restricted. The general public will not be allowed access to the Wood County District Clerk's Office without an appointment and consent of the District Clerk.

The Wood County District Clerk's Office will be available by phone, facsimile, or USPS mail 8:00 a.m. – 3:00 p.m. Monday through Friday. This office will be closed on court holidays.

All District Court non-essential hearings and jury trials have been cancelled until May 1, 2020. This date is subject to change.

The e-file system will be continuously monitored and all documents will be processed as usual.

The Wood County District Clerk's Office is accepting credit card payments on the Wood County website and by phone.

Updates will be posted on the Wood County website (www.mywoodcounty.com) as often as possible.

We apologize for any inconvenience this situation may have caused but it is very important to the Wood County District Clerk's Office to help keep everyone safe and healthy.

A handwritten signature in blue ink that reads "Donna Huston".

March 23, 2020

Donna Huston

Wood County District Clerk