

**Kelley Price**  
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### **Annual Report of Guardian of the Person**

Pursuant to Texas Estates Code § 1163.101, a person appointed as *Guardian of the Person* of an Incapacitated person is required to file an Annual Report on the well being of that Incapacitated person. The following form can be used to comply with this requirement.

#### **Instructions:**

- Form must be filled out completely and to the best of your knowledge.
- Reporting time period should always cover the previous year.
- All guardians appointed *Guardian of the Person* need to be included in the report.
- All guardians must sign the report in front of a Notary Public.
- Reports may be filed in person or by mail along with any applicable fee.
- The fee to file the Report is \$12.00.
- Failure to file the required Annual Report in a timely manner could result in the setting of a hearing before the court and/or abatement of the guardian's authority.

**PLEASE NOTE: THIS FORM IS NOT A SUBSTITUTE FOR LEGAL ADVICE**